



EVANS VALLEY FIRE DISTRICT #6

8677 East Evans Creek Road • Rogue River, Oregon 97537 • (541) 582-0678 • Emergency 911



EVANS VALLEY FIRE DISTRICT #6

Board of Directors Regular Meeting

Minutes July 9th, 2026

CALL MEETING TO ORDER

Meeting called to order at 6:30p.m.

ROLL CALL

Present: Cynthia Edwards, Kathryn Henning, Jesse Meinerts, Chief Davidson

Absent: Heather Friend, Edward John

CONSENT OF AGENDA

Cynthia Edwards moved to approve the agenda as presented

Jesse Meinerts seconded.

Motion passed.

APPROVAL OF MINUTES

a. June 18, 2026, Regular Board Meeting Minutes

Cynthia Edwards motioned to approve the June 18, 2026, regular meeting minutes.

Jesse Meinerts seconded.

Motion passed.

b. June 23, 2026, Emergency Board Meeting Minutes

Jesse Meinerts motioned to approve the June 23, 2026, emergency meeting minutes.

Cynthia Edwards seconded.

Motion passed.

FINANCIAL REPORTS- June 1, 2026, to June 30, 2026

a. Chief Davidson presented financial reports for the reporting period June 1, 2026, to June 30, 2026.

Jesse Meinerts motioned to approve financial reports

Cynthia Edwards seconded

Motion passed.

OLD BUSINESS

None

NEW BUSINESS

a. Payroll Policy OP 313

Chief Davidson presented the proposed Payroll Policy (OP 313), establishing payroll procedures, FLSA 7(k) work period provisions, employee classifications, and payroll administration practices.

Board Chair **Resolution 26-02** adopting Payroll Policy OP 313.

Jesse Meinerts motioned to adopt Resolution 26-02 and Payroll Policy OP 313.

Cynthia Edwards seconded.

Motion passed.

b. Springbrook Express Accounting Software

Chief Davidson presented a proposal to implement Springbrook Express accounting software to replace QuickBooks. The Board discussed implementation costs, training, security, and future scalability.

Jesse Meinerts motioned to approve the Springbrook Express proposal and authorize Chief Davidson to execute the agreement.

Cynthia Edwards seconded.

Motion passed.

CHIEF'S REPORT

Chief Davidson presented the June 2026 activity report.

GOOD OF THE ORDER

a. Auxiliary announced the 27th Annual Spaghetti Feed will be held Saturday, September 26, 2026, with community sponsorship nearly filled.

b. Board members commented on the successful Rooster Crow Parade and strong community participation.

ADJOURNMENT

Meeting adjourned at 7:01 p.m.

Respectfully Submitted,
Rebecca Prettyman, Office Administrator

Jesse Meinerts, Treasurer/Secretary
Next Regular Meeting: August 13, 2026-6:30 p.m.