

**EVANS VALLEY FIRE DISTRICT # 6  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Minutes of January 14, 2021**

1. The meeting was called to Order by Board Vice Chair Dennis Feeley at 6:30 P. M.
2. Roll Call: Dennis Feeley, Larry Tuttle, Dale TenBroeck, Kathryn Henning and Chief Crume were present. Dennis Feeley read a letter of resignation from Board Chair Keith Lynn.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Kathryn Henning that the Agenda be approved. The motion passed unanimously.
  - A. Fill Board Vacancy: Long-time volunteer Patricia Ott was in attendance and stated that she'd be willing to fill out the term, through June 30, 2021, of Keith Lynn. It was moved by Dale TenBroeck and seconded by Kathryn Henning to appoint Patricia Ott to the Board of Directors. The motion passed unanimously. Dennis Feeley swore in Patricia Ott to the Board of Directors of EVFD6.
4. Approval of the Minutes of the December 10, 2020 Regular Board Meeting: It was moved Dale TenBroeck by and seconded by Kathryn Henning that the minutes of the December 10, 2020 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
  - A) December 5, 2020 to January 8, 2021. It was moved by Dale TenBroeck and seconded by Kathryn Henning that the Financial Report for December 5, 2020 to January 8, 2021 be approved. The motion passed unanimously. Chief Crume provided a mid-fiscal year financial report. The District is in a good position financially to meet its obligations through November when property taxes are received.
6. Communications: ECSO Report: Kathryn Henning reported nothing new.
7. OLD BUSINESS:
  - A. Pump House Project: Chief Crume reviewed the budget numbers for the Pump House Project and associated electric issues. The power company has reviewed the fire station's energy loads and determined that the current 200 Amp service to the station to be inadequate to handle the additional load of the pump system. Two options were presented: One is to upgrade service to the station to 400 Amp and replace the lines out to the shop plus the line from the shop to the pump house. The second option is to install a new 200 Amp or 400 Amp service drop to the pump house with the potential to run a new line back to the shop. The power company estimated their cost of the second option to be \$6,000 to \$8,000. There are funds in the budget, including contingency, to pay for this. Chief Crume will work with Larry Tuttle on this and report back to the Board.
  - B. FEMA AFG Equipment Grant: Chief Crume provided updated costs for new breathing apparatus. Purchase will be delayed until April.
  - C. Executive Session ORS 192.660(2)(i): Into Executive Session at 7:02 PM. Out of Executive Session at 7:08 PM. No action taken.
  - D. Quantitative Respirator Fit Grant. Chief Crume updated the status. The unit arrived on January 13, 2021. The grant application was rejected citing all the funds had been awarded to other agencies.
  - E. Lucas 3: Chief Crume reviewed the status of the grant application for the Lucas 3 CPR equipment. Purchase of this equipment was contingent on the successful award of the grant noted in Item D, above. This equipment has not been ordered.
8. NEW BUSINESS:
  - A. FEMA PA Grant: Chief Crume discussed the FEMA PA Grant situation: There are three disasters currently in effect in Jackson County. He has been in discussions with OEM and FEMA. The grant application to OEM has been approved and there's one more step to final approval by FEMA. FEMA has executed a contract with EVFD6 for \$9,618.75. The District will be responsible for \$3,206.25.

## EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING January 8, 2021– Continued.

- B. May Ellis Park Trust Grant: Chief Crume cited the need to upgrade the heat imaging camera. With a grant from the May Ellis Trust and a two for the price of one deal, the District's cost will be \$232.
- C. 2020 FEMA AFG and SAFER Grant: Chief Crume reviewed his conversations with Vickers Consulting, who prepares most of our grant applications. Additional ways to fund apparatus and equipment are possible. While the truck is not possible this year, the Lucan 3 will likely be funded. A redo of the SAFER grant to fund stipends to firefighters can be accomplished with minor changes for \$50 by Vickers and resubmitted. Patricia Ott moved to proceed with the SAFER re-write. Kathryn Henning seconded the motion which passed unanimously. Concerning the FEMA AFG grant: it would fund purchase of the Lucas 3 device at a cost to the District of \$500 to \$700 plus a 5% match of the cost. Kathryn Henning moved to approve this application and funding. Dennis Feeley seconded the motion which passed unanimously. Chief Crume will contact Vickers to re-write this grant application.
- D. Resignation of EVFD Director Keith Lynn: Chief Crume noted that we need to do something for Keith to show our appreciation for his years of service to the District. A plaque and gift certificate in the amount of \$100 might be in order. Discussion. Dale TenBroeck moved to purchase a \$100 gift certificate from Amazon. Kathryn Henning seconded the motion which passed unanimously.
9. Chief's Report and Training Officer's Report (see attached): Chief Crume presented the Chief's Report and the Training Officer's Report. Highlights include noting that there were 45 alarms in the month of December covered with 18 response volunteers (as of December 31). One call was missed – this was the only call missed in 2020. Rogue River went "can handle" before our people could respond and it was a COVID-19 call for which we would have staged and not gone in.
10. Good of the Order:
- Auxiliary Meeting Date: First Thursday of Each Month.
  - Association Meeting Date: First Tuesday of Each Month.
11. Adjournment: Dale TenBroeck moved that the meeting be adjourned. The meeting was adjourned at 7:44 PM.

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Larry Tuttle  
Secretary

Next Regular Meeting: February 11, 2021 at 6:30 PM