

EVANS VALLEY FIRE DISTRICT #6
(JACKSON COUNTY)
OREGON

2021-2022 Annual Budget



To Be Adopted
By the Governing Body
Of
Evans Valley Fire District #6
(Jackson County)
Board of Directors Meeting
June 10, 2021

EVANS VALLEY FIRE DISTRICT #6
(JACKSON COUNTY)
OREGON

2021-2022 Annual Budget
April 15, 2021

Budget Committee Members

Larry Tuttle

Board of Directors Chair

Travis Crume

Fire Chief/Budget Officer

Board Members

Patricia Ott
Dennis Feeley
Dale Ten Broeck
Kathryn Henning

Citizen Members

Terri DeLashmutt
Roxanne Bolen
Mark Johnson
Heather Friend
Weldon Bauman

District Staff

Tom Davidson

EVANS VALLEY FIRE DISTRICT #6
(JACKSON COUNTY)
OREGON

2021-2022 Annual Budget

Budget Calendar

- | | |
|---|----------------------|
| 1. Appoint budget officer | February 11, 2021 |
| 2. Prepare proposed budget | February/March, 2021 |
| 3. Publish 1st notice of budget committee meeting
(5 to 30 days before the meeting) | March 31, 2021 |
| 4. Publish 2nd notice of budget committee meeting
(At least 5 days after 1st notice) | April 07, 2021 |
| 5. Budget committee meeting | April 15, 2021 |
| 6. Second budget committee meeting
(If needed) | April 29, 2021 |
| 7. Publish notice of budget hearing
(5 to 30 days before the hearing) | May 19, 2021 |
| 8. Hold budget hearing (Governing Body) | June 10, 2021 |
| 9. Enact resolutions to:
a. Adopt budget
b. Make appropriations
c. Impose and categorize taxes | June 10, 2021 |
| 10. Submit tax certification documents
to the assessor by July 15 | June 24, 2021 |

EVANS VALLEY FIRE DISTRICT #6
(JACKSON COUNTY)
OREGON

2021-2022 Annual Budget
April 15, 2021

Budget Message

The proposed budget of Evans Valley Fire District #6 (Jackson County), for the fiscal year 2021-2022 was prepared by the budget officer in accordance with the direction of the Board of Directors, the Budget Committee, and current regulations. The proposed budget does not include any new funds this year.

General Fund

Revenue Summary has decreased by 20% from last year. The factors contributing to the significant decrease are reducing cash on hand to \$230,000, down from \$250,000, and the projected minimal amount of grant revenue.

Personnel Services Budget Total has increased by 4.7% from last year. The primary factors contributing to this increase are; the Health Insurance premiums (10%) and wage increased for both the Fire Chief and Captain (5%).

Materials and Services Budget Total has increased by 2.3% this year and is below our projected 3% increase. Line item 5222 was renamed from "Volunteer Recognition" to "Volunteer Retention & Recruitment" to better reflect the line item's intent. Other minor adjustments were made based on spending trends.

Inter-fund Transfer Budget Total decreased by 58% this year from \$19,500 in the fiscal year 2019-2020 to \$8,048 for this coming fiscal year.

Capital Outlay Budget Total decreased by 82% this year. This significant reduction is largely attributed to a decrease in grant revenue and limited capital improvements.

Total Operating Contingency has remained the same as the previous fiscal year.

Capital Projects Fund for Apparatus Replacement

The Capital Projects Fund for Apparatus Replacement has increased from \$32,452 in the fiscal year 2019-2020 to \$51,952 in the fiscal year 2020-2021. We will be allocating an additional \$8,048 from line item 6310 of the General Budget to this fund, bringing the capital projects fund for apparatus replacement total to \$60,000 for this coming fiscal year.

Travis Crume

Travis Crume
Fire Chief/Budget Officer

**Evans Valley Fire District #6
Budget
2021/2022**

General Fund							
Revenue Summary							
Actual		Budget		Budget 2021/2022			
2018/2019	2019/2020	2020/2021			Proposed	Approved	Adopted
195,855	248,230	250,000	5001	Cash on Hand	218,000	218,000	218,000
12,097	8,649	13,000	5002	Prior Year Taxes	13,000	13,000	13,000
6,979	7,848	8,000	5003	Interest Earned	3,500	3,500	3,500
12,381	28,923	177,933	5005	Other/Contract Fees/Grants	20,000	20,000	20,000
227,312	293,650	448,933	Sub Total		254,500	254,500	254,500
		415,000		Taxes to Balance	425,000	425,000	425,000
371,932	384,137			Taxes Collected			
599,244	677,787	863,933	Total		679,500	679,500	679,500
Personnel Services Detail							
Actual		Budget		Budget 2021/2022			
2018/2019	2019/2020	2020/2021			Proposed	Approved	Adopted
64,963	63,000	66,500	5101	Fire Chief	70,000	70,000	70,000
50,708	47,743	49,700	5102	Captain	52,200	52,200	52,200
9,267	9,768	10,000	5103	FICA	10,200	10,200	10,200
7,470	5,869	7,900	5104	Worker's Compensation	7,000	7,000	7,000
6,622	3,481	3,800	5105	PERS	3,900	3,900	3,900
35,508	46,107	52,500	5106	Health Insurance	58,000	58,000	58,000
916	965	1,100	5108	Unemployment Insurance	1,100	1,100	1,100
5,466	16,944	38,000	5110	Part Time Firefighter	38,000	38,000	38,000
180,920	193,877	229,500	Total Personnel Services		240,400	240,400	240,400

Evans Valley Fire District #6
Budget
2021/2022

Materials and Services Detail							
Actual		Budget			Budget 2021/2022		
2018/2019	2019/2020	2020/2021			Proposed	Approved	Adopted
4,914	5,021	6,500	5201	Fuel	6,500	6,500	6,500
8,849	12,585	14,000	5203	Vehicle Repair & Maint.	14,000	14,000	14,000
2,859	6,661	10,000	5204	Building Repair & Maint.	10,000	10,000	10,000
0	351	2,200	5205	Radios, Pagers, Repair & Maint.	1,500	1,500	1,500
1,788	1,708	1,900	5206	Station Supplies	2,100	2,100	2,100
792	2,158	3,000	5207	Tools; Apparatus & Station	3,000	3,000	3,000
6,588	6,170	7,500	5208	Training	7,500	7,500	7,500
2,726	2,466	3,000	5209	Office Supplies	3,200	3,200	3,200
23,113	23,806	24,100	5210	Dispatch Contract (ECSO)	24,600	24,600	24,600
3,287	3,358	4,500	5211	Firefighter Misc. Supplies	4,500	4,500	4,500
2,440	3,354	2,500	5212	Fire Prevent. & Public Ed.	2,800	2,800	2,800
10,341	11,566	13,900	5215	Insurance	13,900	13,900	13,900
3,390	1,582	3,000	5216	Election/Legal	3,000	3,000	3,000
6,515	8,230	8,130	5217	Accounting	8,300	8,300	8,300
6,000	4,850	5,800	5218	Audit	6,000	6,000	6,000
4,121	4,060	5,696	5219	EMS Supplies & Fees	5,500	5,500	5,500
2,587	3,260	3,990	5220	Health & Safety	3,300	3,300	3,300
1,075	2,248	3,000	5221	SCBA Repair & Maintenance	3,000	3,000	3,000
5,532	4,160	6,500	5222	Volunteer Retention & Recruitment	6,500	6,500	6,500
1,946	1,961	2,300	5223	Membership Dues	2,850	2,850	2,850
852	2,851	1,500	5224	Information Technologies	2,000	2,000	2,000
17	0	3,000	5225	Furnishings	3,000	3,000	3,000
(170)	2,894	4,000	5226	Volunteer Reimbursements	4,000	4,000	4,000
26,351	26,399	38,000	5227	Student Program	38,000	38,000	38,000
3,931	7,106	7,500	5229	Uniforms/Attire	7,500	7,500	7,500
11,404	13,199	15,000	5231	Utilities	15,000	15,000	15,000
0	0	3,000	5232	Higher Education	3,000	3,000	3,000
0	1,650	0	5233	Grant Writing	1,700	1,700	1,700
141,248	163,654	203,516	Total Materials & Services		206,250	206,250	206,250

**Evans Valley Fire District #6
Budget
2021/2022**

Interfund Transfers							
Actual		Budget			Budget 2021/2022		
2018/2019	2019/2020	2020/2021			Proposed	Approved	Adopted
20,500	10,000	19,500	6310	Transfer to Capital Projects Fund	8,048	8,048	8,048
0	0	0	6311		0	0	0
0	0	0	6312		0	0	0
20,500	10,000	19,500	Total Inter-Fund Transfer		8,048	8,048	8,048
Capital Outlay Details							
Actual		Budget			Budget 2021/2022		
2018/2019	2019/2020	2020/2021			Proposed	Approved	Adopted
0	6,216	45,000	5301	Property/Capital Improvements	28,000	28,000	28,000
0	0	0	5303	Pagers & Portable Radios	0	0	0
0	0	15,000	5306	Turn-Outs & Brush Gear	10,000	10,000	10,000
8,346	33,306	176,747	5307	Apparatus & Equipment	10,000	10,000	10,000
0	0	0	5309	Hoses, Nozzles & Appliances	5,000	5,000	5,000
8,346	39,522	236,747	Total Capital Outlay		53,000	53,000	53,000
Operating Contingency							
Actual		Budget			Budget 2021/2022		
2018/2019	2019/2020	2020/2021			Proposed	Approved	Adopted
0	9,218	20,000	5401	Operating Contingency	20,000	20,000	20,000
0	9,218	20,000	Total Operating Contingency		20,000	20,000	20,000
Expenditures Totals							
599,244	677,787	863,933	Fund Revenue		679,500	679,500	679,500
351,014	407,053	709,263	Fund Expenses		527,698	527,698	527,698
248,230	270,734	154,670	Unap. Ending Fund Balance		151,802	151,802	151,802

This fund is authorized and established by resolution # 16-03 on April 14, 2016 for the following specific purpose:

**Evans Valley Fire District #6
Budget
2021/2022**

Fund will be reviewed, continue or abolished

Structural Fire Engine Replacement						2021/2022		
Capital Projects Fund for Apparatus Replacement								
Revenue Summary								
Actual		Budget				Budget 2021/2022		
2018/2019	2019/2020	2020/2021				Proposed	Approved	Adopted
50,000	70,500	30,500	5701	Cash on Hand		51,952	51,952	51,952
20,500	10,000	19,500	5702	Transfer In		8,048	8,048	8,048
0	0	0	5703	Prior Year Taxes		0	0	0
0	0	0	5704	Interest Earned		0	0	0
0	0	0	5705	Other/Flex Lease/Grants		0	0	0
70,500	80,500	50,000	Total Resources			60,000	60,000	60,000
Debt-Service Details								
Actual		Budget				Budget 2021/2022		
2018/2019	2018/2020	2020/2021				Proposed	Approved	Adopted
0	0	0	5810	Principle		0	0	0
0	0	0	5811	Interest		0	0	0
0	0	0	5812	Fees		0	0	0
0	0	0	Total Debt-Service			0	0	0
Capital Outlay Details								
Actual		Budget				Budget 2021/2022		
2018/2019	2019/2020	2020/2021				Proposed	Approved	Adopted
0	48,048	0	5907	Apparatus & Equipment		0	0	0
0	48,048	0	Total Capital Outlay			0	0	0
Operating Contingency								
Actual		Budget				Budget 2021/2022		
2018/2019	2019/2020	2020/2021				Proposed	Approved	Adopted
0	0	0	6001	Operating Contingency		0	0	0
0	0	0	Total Operating Contingency			0	0	0
Expenditures Totals								
70,500	80,500	50,000	Fund Revenue			60,000	60,000	60,000
0	48,048	0	Fund Expenses			0	0	0
70,500	32,452	50,000	Reserved for Future Expenditure Total			60,000	60,000	60,000