

**EVANS VALLEY FIRE DISTRICT #6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of July 14, 2022

1. The meeting was called to Order by Board Chair Larry Tuttle at 6:30 PM.
2. Roll Call: Larry Tuttle, Patricia Ott, Kathryn Henning, Dale Ten Broeck, Heather Friend and Chief Crume were present.
3. Consent of Agenda: It was moved by Dale Ten Broeck and seconded by Patricia Ott that the Agenda be approved. The motion passed unanimously.
4. A. Approval of the Minutes of the June 9, 2022 Regular Board Meeting: It was moved by Patricia Ott and seconded by Dale Ten Broeck that the minutes of the June 9, 2022 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
 - A. June 4, 2022 to June 30, 2022. See 5.B. below.
 - B. July 1, 2022 to July 8, 2022. It was moved by Kathryn Henning and seconded by Patricia Ott that the Financial Report for June 4, 2022 to June 30, 2022 and the Financial Report for July 1, 2022 to July 8, 2022 both be approved. The motion passed unanimously.
6. Communications:
 - A. ECSO Report: Kathryn Henning noted that there was nothing new to report.
7. OLD BUSINESS:
 - A. Policy Review: Chief Crume presented three revised policies. They are revisions of current policies being worked in the new format or adding additional verbiage.
 1. Organizational Statement: The Organizational Statement Policy P-100 is a revision of Section 8.78. Discussion. Chief Crume will make several slight changes for consistency purposes. A motion was made by Dale Ten Broeck and seconded by Patricia Ott to approve the Organizational Statement Policy P-100 as amended. The motion passed unanimously.
 2. Physical Fitness Policy P-305: The Physical Fitness Policy P-305 is a revision of Section 8.81. Discussion. Chief Crume will make several slight changes for clarification purposes. A motion was made by Dale Ten Broeck and seconded by Heather Friend to approve the Physical Fitness Policy P-305 as amended. The motion passed unanimously.
 3. Cost Recovery Policy: The Cost Recovery Policy P-112 is a revision of the original policy that was created on 2/10/2022. Discussion. A motion was made by Heather Friend and seconded by Dale Ten Broeck to approve the revision of current Cost Recovery Policy P-112 as written. The motion passed unanimously.

- B. Surplus Apparatus/Equipment: Chief Crume reported that the sale of 6630 to Prospect Rural Fire Protection District occurred on July 5, 2022. The paperwork is almost complete.
- C. OSFM Seasonal Firefighter Grant: Chief Crume discussed the 2022 OSFM Wildfire Season (“WFS”) Staffing Grant, Agreement Number: 2022-WFS-026. We have received \$35,000 through this grant. This was unforeseen money coming into the Fire District. Board Chair Larry Tuttle read Resolution 22-05: In the Matter of Declaring Unforeseen Occurrences for the FY 2022/2023 Budget and Authorizing Expenditures. A motion was made by Dale Ten Broeck and seconded by Patricia Ott to approve Resolution 22-05 as written. The motion passed unanimously.

8. NEW BUSINESS:

- A. EF Cost Recovery Agreement: Chief Crume presented the Cost Recovery contract from EF Recovery. Discussion. A decision was made to send the contract to our attorney for further review. A motion was made by Patricia Ott and seconded by Dale Ten Broeck to have the Cost Recovery contract from EF Recovery vetted by the attorney. The motion passed unanimously. A letter from Board Chair Larry Tuttle was presented that serves as an acknowledgement of authorization to all responsible parties to provide information as requested by EF Recovery on our behalf.
- B. Parking Agreement with the Grange: Chief Crume presented the renewal of the EVFD Designated Parking Area Agreement with Enterprise Grange No 489. The effective dates have been modified to July 1, 2022 through June 30, 2023. A motion was made by Dale Ten Broeck and seconded by Patricia Ott that we renew the parking agreement with the Grange. The motion passed unanimously.
- C. Additional Credit Card: Chief Crume discussed the need for an additional credit card. It will be used when responding to large incidents to cover fuel and other costs. Discussion. A recommendation was made that we get a second account for this card for cost tracking purposes rather than obtain a second card on the existing account. A motion was made by Dale Ten Broeck and seconded by Patricia Ott that we obtain an additional credit card with a new account number. The motion passed unanimously.
- D. ECSO User Agreement: Chief Crume discussed the updated ECSO User Agreement. The cost will be \$25,255.82 for FY 2022-2023. A motion was made by Dale Ten Broeck and seconded by Patricia Ott that we approve the ECSO User Agreement. The motion passed unanimously.

9. Chief’s Report and Training Officer’s Report (see attached): Chief Crume presented the Chief’s report and the Training Officer’s report. Highlights include noting 33 alarms in the month of June covered with 19 response volunteers (as of June 30).

10. Good of the Order:

- Auxiliary Meeting Date: First Thursday of Each Month at 6:30 PM.
- Association Meeting Date: First Tuesday of Each Month at 6:30 PM.

11. Adjournment: Dale Ten Broeck moved that the meeting be adjourned. The meeting was adjourned at 7:53 PM.

Kathryn Henning
Secretary

Next Regular Meeting: August 11, 2022 at 6:30 PM