

**EVANS VALLEY FIRE DISTRICT #6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of June 10, 2021

1. The meeting was called to Order by Board Chair Larry Tuttle at 6:30 PM.
2. Roll Call: Larry Tuttle, Dennis Feeley, Kathryn Henning, Dale Ten Broeck, Patricia Ott and Chief Crume were present.
3. Consent of Agenda: It was moved by Kathryn Henning and seconded by Patricia Ott that the Agenda be approved. The motion passed unanimously.
4. A. Approval of the Minutes of the May 13, 2021 Regular Board Meeting: It was moved by Patricia Ott and seconded by Dale Ten Broeck that the minutes of the May 13, 2021 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
 - A. May 8, 2021 to June 4, 2021. It was moved by Dale Ten Broeck and seconded by Patricia Ott that the Financial Report for May 8, 2021 to June 4, 2021 be approved. The motion passed unanimously.
6. Communications:
 - A. ECSO Report: Kathryn Henning noted that there was nothing new to report.
 - B. Appreciation: Dennis Feeley is retiring from the Board of Directors after 20 years of service plus 2 additional years as a volunteer with the Fire District. An appreciation award and gift card were presented to him.
7. OLD BUSINESS:
 - A. Pump House Project: Chief Crume discussed that we need to solicit three bids for the electrical work per state law. Companies who were contacted have refused to bid the project or did not return phone calls with the exception of Pro Electric. In an effort to expedite the completion of this project, a motion was made by Dale Ten Broeck and seconded by Dennis Feeley that we support going with Pro Electric after contacting other firms but getting no response. The motion was passed unanimously.
 - B. Online Bank Account Access (Larry Tuttle): Board Chair Larry Tuttle discussed that getting online bank account access set up is in progress. We can have up to two people conduct online banking. There is an additional fee for more than two people. All Directors can sign checks. A motion was made by Patricia Ott and seconded by Dale Ten Broeck to authorize Larry Tuttle and Kathryn Henning to conduct online banking. The motion was passed unanimously.
 - C. Parking Use Agreement with the Enterprise Grange: Chief Crume reviewed the Standard Operational Guideline Parking Use Policy, Section: 8.95. For the Enterprise Grange, The EVFD Designated Parking Area Agreement - Section II., Term of Agreement, has been changed to a one year term. Section III., Early Termination, is set to 30 days instead of 90 days. The Enterprise Grange Board will review this. This agreement is for event parking only, not permanent parking.
 - D. Enterprise Grange Septic System (Larry Tuttle): Board Chair Larry Tuttle and Olivia Hasey from Raindrop Academy met with a representative from the septic company. The proposed septic system won't fit in the area next to our property. We are now out of the loop on this.
8. NEW BUSINESS:
 - A. Resolution 21-01: Transferring of Appropriations: Board Chair Larry Tuttle read Resolution 21-01 which transfers funds from line item #5401, Operating Contingency for a total of \$2,427.75 to line item #5102, Captain. This is to support overtime on a conflagration last fall. A motion was made by Dale Ten Broeck and seconded by Dennis Feeley to authorize the transfer. The motion was passed unanimously.

- B. Resolution 21-02: Transferring of Appropriations: Board Chair Larry Tuttle read Resolution 21-02 which transfers funds from line item #5401, Operating Contingency for a total of \$3,408.50 to line item #5309, Hoses, Nozzles, & Appliances. This is to support a 50/50 grant that we did not anticipate receiving which was used to purchase wildland hose and appliances. A motion was made by Patricia Ott and Seconded by Dennis Feeley to authorize the transfer. The motion was passed unanimously.
- C. Resolution 21-03: Transferring of Appropriations: Board Chair Larry Tuttle read Resolution 21-03 which transfers funds in support of several grants which we received. Funds were granted from the Chaney Family Foundation in the amount of \$7,925 for covering Firefighting PPE related cost. Funds were granted from the State of Oregon WUI grant in the amount of \$14,968.50 for the purpose of covering Portable Radio related cost. Funds were granted from the Oregon Department of Forestry Volunteer Assistance Grant in the amount of \$3,408.50 for the purpose of covering Hose, Nozzles, and Appliances related cost. As receipt of these funds was an unforeseen occurrence that was not anticipated at the time the Board adopted the current fiscal year budget, the following line items in the FY 2020-2021 budget were adjusted:
- Increase Revenue Summary line item #5005, Other/Contract Fees/Grants, from \$177,933.26 to \$204,235.26;
 - Increase Capital Outlay Detail line item #5306, Turn-Outs & Brush Gear, from \$15,000 to \$22,925;
 - Increase Capital Outlay Detail line item #5303, EMS Pagers & Portable Radios, from \$0 to \$14,968.50;
 - Increase Capital Outlay Detail line item #5309, Hose, Nozzles, & Appliances, from \$0 to \$3,408.50.
- A motion was made by Dale Ten Broeck and seconded by Dennis Feeley to authorize these transfers. The motion was passed unanimously.
- D. Budget Hearing: 2021-2022: The floor was opened for a hearing on the 2021-2022 Annual Budget. There was no discussion.
- E. Resolution 21-04: Adoption of 2021-2022 Annual Budget: Board Chair Larry Tuttle read Resolution 21-04 which is a resolution adopting the 2021-2022 Annual Budget. The Total Adopted Budget is in the amount of \$739,500.00. A motion was made by Dennis Feeley and seconded by Dale Ten Broeck to adopt the budget. The motion was passed unanimously.
9. Chief's Report and Training Officer's Report (see attached): Chief Crume presented the Chief's Report and the Training Officer's Report. Highlights include noting 46 alarms in the month of May covered with 19 response volunteers (as of May 31).
10. Good of the Order:
- Auxiliary Meeting Date: First Thursday of Each Month as needed.
- Association Meeting Date: First Tuesday of Each Month.
11. Adjournment: Dale Ten Broeck moved that the meeting be adjourned. The meeting was adjourned at 7:23 PM.

Kathryn Henning
Secretary

Next Regular Meeting: July 8, 2021 at 6:30 PM