

***EVANS VALLEY FIRE DISTRICT #6***  
***(JACKSON COUNTY)***  
***OREGON***

***2016-2017 Annual Budget***



***Adopted***  
***By the Governing Body***  
***Of***  
***Evans Valley Fire District #6***  
***(Jackson County)***  
***Board of Directors Meeting***  
***June 09, 2016***

**EVANS VALLEY FIRE DISTRICT #6  
(JACKSON COUNTY)  
OREGON**

**ANNUAL BUDGET  
2016-2017 FY**

**Budget Committee Members**

**Keith Lynn**  
*Board of Directors Chair*

**Board Members**

Sherill Boots  
Dennis Feeley  
Dale Ten Broeck  
Larry Tuttle

**Citizen Members**

Dale Findley  
Kathryn Henning  
Wanda Hutchings  
Paul Ream  
Patricia Ott

**District Staff**

William Fuller Fire Chief & Budget Officer  
Travis Crume Captain /EMT

EVANS VALLEY FIRE DIST. # 6  
Budget Calendar  
2016-2017 Budget

- |   |                             |
|---|-----------------------------|
| 1. Appoint budget officer.  | <u>February 11, 2016</u>    |
| 2. Prepare proposed budget.   | <u>February/March, 2016</u> |
| 3. Publish 1 <sup>st</sup> notice of budget committee meeting.<br>(5 to 30 days before the meeting)   | <u>April 13, 2016</u>       |
| 4. Publish 2 <sup>nd</sup> notice of budget committee meeting.<br>(At least 5 days after 1 <sup>st</sup> notice)  | <u>April 20, 2016</u>       |
| 5. Budget committee meeting.  | <u>April 28, 2016</u>       |
| 6. Second budget committee meeting.<br>(If needed)  | <u>May 05, 2016</u>         |
| 7. Publish notice of budget hearing.<br>(5 to 30 days before the hearing)   | <u>May 25, 2016</u>         |
| 8. Hold budget hearing. (Governing body)  | <u>June 09, 2016</u>        |
| 9. Enact resolutions to: <ul style="list-style-type: none"><li>• adopt budget</li><li>• make appropriations</li><li>• impose and categorize taxes</li></ul> | <u>June 09, 2016</u>        |
| 10. Submit tax certification documents<br>to the assessor by July 15.   | <u>June 30, 2016</u>        |

Evans Valley Fire District #6  
(Jackson County)  
2016/2017 Annual Budget  
April 28, 2016

## Budget Message

The proposed budget of the Evans Valley Fire District #6 (Jackson County), for the fiscal year 2016-2017, was prepared by the budget officer in accordance with the direction of the Board of Directors, the Budget Committee and current regulations. The proposed budget does include a new fund this year (capital projects fund). It also contains a new account in the General Fund (Inter-fund Transfer).

### General Account

**Personal Services Budget Total** has increased by 5.63% from last year. Some of the increase came from employee raises. The other increase was due to a raise in health insurance coverage cost. **Materials and Services Budget Total** has decreased by 1.28% this year. The decrease was obtained by moving “turn-outs & brush gear” funding to “Capital Outlay” where our auditor suggested it should go. **Debt Service Budget** has been eliminated. We do not have any debt that we are making payments on. **Inter-fund Transfers** has been created to transfer funds to the newly created “**Capital Projects Fund**”. **Capital Outlay Budget Total** decreased by 80.5% this year. There are no large capital improvement projects to fund this year.

The proposed budget is balanced in accordance to the permanent rate tax system. The proposed total budget decreased this year by 0.48%. This occurred mainly because we do not have any large capital projects planned this year.

The district uses the cash basis of accounting. I would like to thank everyone for their contributions to this document. A special thanks to the Budget Committee for your contribution to our community and fire district.

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William M. Fuller  
Fire Chief/  
Budget Officer

**Evans Valley Fire District #6  
Budget  
2016/2017**

<b>General Fund</b>							
<b>Revenue Summary</b>							
<b>Actual</b>		<b>Budget</b>			<b>Budget 2016/2017</b>		
<b>2013/2014</b>	<b>2014/2015</b>	<b>2015/2016</b>			<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
160,240	164,881	158,000	5001	Cash on Hand	144,000	144,000	144,000
13,418	10,839	10,000	5002	Prior Year Taxes	10,000	10,000	10,000
1,115	1,105	1,000	5003	Interest Earned	1,100	1,100	1,100
2,355	12,887	2,000	5005	Other/Contract Fees/Grants	2,000	2,000	2,000
<b>177,128</b>	<b>189,712</b>	<b>171,000</b>	<b>Sub Total</b>		<b>157,100</b>	<b>157,100</b>	<b>157,100</b>
		321,106		Taxes to Balance	332,643	332,643	332,643
305,889	320,140			Taxes Collected			
<b>483,017</b>	<b>509,852</b>	<b>492,106</b>	<b>Total</b>		<b>489,743</b>	<b>489,743</b>	<b>489,743</b>
<b>Personnel Services Detail</b>							
<b>Actual</b>		<b>Budget</b>			<b>Budget 2016/2017</b>		
<b>2013/2014</b>	<b>2014/2015</b>	<b>2015/2016</b>			<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
50,426	51,938	54,535	5101	Fire Chief	57,261	57,261	57,261
33,300	35,550	38,420	5102	Captain	39,583	39,583	39,583
6,448	6,693	7,112	5103	FICA	7,409	7,409	7,409
954	4,825	5,000	5104	Worker's Compensation	5,500	5,500	5,500
5,411	5,391	5,658	5105	PERS	6,900	6,900	6,900
24,583	28,404	30,543	5106	Health Insurance	32,600	32,600	32,600
1,873	1,264	1,300	5108	Unemployment Insurance	1,350	1,350	1,350
0	0	0	5109	Staff Overtime	0	0	0
564	0	0	5110	Part Time Firefighter	0	0	0
<b>123,559</b>	<b>134,065</b>	<b>142,568</b>	<b>Total Personnel Services</b>		<b>150,603</b>	<b>150,603</b>	<b>150,603</b>



**Evans Valley Fire District #6  
Budget  
2016/2017**

<b>Interfund Transfers</b>							
<b>Actual</b>		<b>Budget</b>			<b>Budget 2016/2017</b>		
2013/2014	2014/2015	2015/2016			Proposed	Approved	Adopted
0	0	0	6310	Transfer to Capital Projects Fund	50,000	50,000	50,000
0	0	0	6311		0	0	0
0	0	0	6312		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>Total Inter-Fund Transfer</b>		<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Capital Outlay Details</b>							
<b>Actual</b>		<b>Budget</b>			<b>Budget 2016/2017</b>		
2013/2014	2014/2015	2015/2016			Proposed	Approved	Adopted
7,500	0	42,000	5301	Property/Capital Improvements	0	0	0
0	0	0	5303	Pagers & Portable Radios	0	0	0
0	0	0	5306	Turn-Outs & Brush Gear	8,000	8,000	8,000
50,040	64,162	30,000	5307	Apparatus & Equipment	6,000	6,000	6,000
0	0	0	5309	Hoses, Nozzles & Appliances	0	0	0
<b>57,540</b>	<b>64,162</b>	<b>72,000</b>	<b>Total Capital Outlay</b>		<b>14,000</b>	<b>14,000</b>	<b>14,000</b>
<b>Operating Contingency</b>							
<b>Actual</b>		<b>Budget</b>			<b>Budget 2016/2017</b>		
2013/2014	2014/2015	2015/2016			Proposed	Approved	Adopted
0	0	12000	5401	Operating Contingency	12,000	12000	12,000
<b>0</b>	<b>0</b>	<b>12000</b>	<b>Total Operating Contingency</b>		<b>12,000</b>	<b>12000</b>	<b>12000</b>
<b>Expenditures Totals</b>							
483,017	509,852	492,106		Fund Revenue	489,743	489,743	489,743
318,136	335,231	391,829		Fund Expenses	389,743	389,743	389,743
<b>164,881</b>	<b>174,621</b>	<b>100,277</b>		<b>Unnap. Ending Fund Balance</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

This fund is authorized and established by resolution # 16-03 on April 14, 2016 for the following specific purpose:

**Evans Valley Fire District #6  
Budget  
2016/2017**

Fund will be reviewed, continue or abolished

Structural Fire Engine Replacement						2020/2021		
<b>Capital Projects Fund for Apparatus Replacement</b>								
<b>Revenue Summary</b>								
Actual		Budget				Budget 2016/2017		
2013/2014	2014/2015	2015/2016				Proposed	Approved	Adopted
0	0	0	5701	Cash on Hand		0	0	0
			5702	Transfer In		50,000	50,000	50,000
0	0	0	5703	Prior Year Taxes		0	0	0
0	0	0	5704	Interest Earned		0	0	0
0	0	0	5705	Other/Flex Lease/Grants		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>Total Resources</b>			<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Debt-Service Details</b>								
Actual		Budget				Budget 2016/2017		
2013/2014	2014/2015	2015/2016				Proposed	Approved	Adopted
0	0	0	5810	Principle		0	0	0
0	0	0	5811	Interest		0	0	0
0	0	0	5812	Fees		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>Total Debt-Service</b>			<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Outlay Details</b>								
Actual		Budget				Budget 2016/2017		
2013/2014	2014/2015	2015/2016				Proposed	Approved	Adopted
0	0	0	5907	Apparatus & Equipment		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>Total Capital Outlay</b>			<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Contingency</b>								
Actual		Budget				Budget 2016/2017		
2013/2014	2014/2015	2015/2016				Proposed	Approved	Adopted
0	0	0	6001	Operating Contingency		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>Total Operating Contingency</b>			<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures Totals</b>								
0	0	0	Fund Revenue			50,000	50,000	50,000
0	0	0	Fund Expenses			0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>Reserved for Future Expenditure Total</b>			<b>50,000</b>	<b>50,000</b>	<b>50,000</b>