

**EVANS VALLEY FIRE DISTRICT #6  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Minutes of August 12, 2021**

1. The meeting was called to Order by Board Chair Larry Tuttle at 6:34 PM.
2. Roll Call: Larry Tuttle, Kathryn Henning, Patricia Ott, Heather Friend and Chief Crume were present. Dale Ten Broeck was absent.
3. Consent of Agenda: It was moved by Patricia Ott and seconded by Heather Friend that the Agenda be approved. The motion passed unanimously.
4. A. Approval of the Minutes of the July 8, 2021 Regular Board Meeting: It was moved by Patricia Ott and seconded by Heather Friend that the minutes of the July 8, 2021 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
  - A. July 3, 2021 to August 6, 2021. It was moved by Kathryn Henning and seconded by Patricia Ott that the Financial Report for July 3, 2021 to August 6, 2021 be approved. The motion passed unanimously.
6. Communications:
  - A. ECSO Report: Kathryn Henning noted that an Intergovernmental Council Meeting would be held on Wednesday, August 25<sup>th</sup> at 3:30 p.m. at ECSO.
  - B. Zonehaven: Chief Crume discussed Zonehaven which is a system for evacuations based on zones. Grant money was received by Jackson County to begin implementing this system.
7. OLD BUSINESS:
  - A. Pump House Project: Chief Crume provided an update on the pump house project. The system is functioning. A transfer switch will be installed.
  - B. Online Bank Account Access (Larry Tuttle): Board Chair Larry Tuttle provided an update that this has been accomplished.
  - C. Surplus Equipment: Chief Crume noted that the surplus water pumps have been listed for sale online.
  - D. Car Show / Open House: Due to a COVID-19 resurgence, the Car Show / Open House currently scheduled for September 11, 2021 might need to be postponed.
8. NEW BUSINESS:
  - A. Cost Recovery: Chief Crume discussed Cost Recovery which recovers response costs provided to non-patrons of the fire district. Several agencies in the area are already using or are currently looking into cost recovery for emergency services. Chief Crume will look into this further.
  - B. Parking Lot Maintenance: Chief Crume discussed parking lot maintenance. There are current drainage issues, and water pools against the building. A bid was received last fall for asphalt paving. A local contractor was also contacted for a bid, but he doesn't have the equipment to perform the job. A new quote from a different contractor was solicited and obtained for grading and to import clean gravel. Discussion. A motion was made by Heather Friend and seconded by Patricia Ott to hire Matt Jochem/Covered Bridge Construction to regrade the driveway as outlined in the construction bid for a price not to exceed \$12,500. The motion passed unanimously.
  - C. EVFD BOD Elections:
    1. Board Chair: A motion was made by Patricia Ott and seconded by Heather Friend to elect Larry Tuttle as Board Chair. The motion passed unanimously.
    2. Board Vice Chair: A motion was made by Kathryn Henning and seconded by Heather Friend to elect Patricia Ott as Board Vice Chair. The motion passed unanimously.

3. Board Secretary/Treasurer: A motion was made by Patricia Ott and seconded by Heather Friend to elect Kathryn Henning as Board Secretary/Treasurer. The motion passed unanimously.
  - D. Oregon Vaccination Mandate: Chief Crume discussed that Governor Brown has directed the Oregon Health Authority (OHA) to issue a rule requiring weekly COVID-19 testing for personnel in health care settings which can be waived with proof of vaccination. Discussion. For now, no action will be taken.
9. Chief's Report and Training Officer's Report (see attached): We reviewed the Chief's Report and the Training Officer's Report. Highlights include noting 58 alarms in the month of July covered with 20 response volunteers (as of July 31).
  10. Good of the Order:
    - Auxiliary Meeting Date: First Thursday of Each Month as needed.
    - Association Meeting Date: First Tuesday of Each Month.
  11. Adjournment: Patricia Ott moved that the meeting be adjourned. The meeting was adjourned at 7:48 PM.

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Kathryn Henning  
Secretary

Next Regular Meeting: September 9, 2021 at 6:30 PM