

EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING

Minutes of February 13, 2020

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Kathryn Henning and Chief Crume were present.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Kathryn Henning that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the January 9, 2020 Regular Board Meeting. It was moved by Dale TenBroeck and seconded by Dennis Feeley that the minutes of the January 9, 2020 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
 - A) January 4, 2020 to February 7, 2020. It was moved by Dale TenBroeck and seconded by Kathryn Henning that the Financial Report for January 4, 2020 to February 7, 2020 be approved. The motion passed unanimously.
6. Communications: ECSO Report: Kathryn Henning reported that the next meeting will be on March 31.
7. OLD BUSINESS:
 - A. Tax Levy Renewal: Chief Crume reviewed the status of the Tax Levy. The forms have been submitted to Jackson County, however, the County also wants a resolution by the EVFD6 Board and Form 805 (which were not required last time). This will be resolved tomorrow (February 14). Our attorney may need to be review these documents and a special Board meeting will be required for the Resolution. Dale TenBroeck moved that Chief Crume contact our attorney to review Form 805. Dennis Feeley seconded the resolution which passed unanimously.
 - B. Pump House Project: Chief Crume reported he had contacted Quinn Pump Co. and they came out to evaluate the project. They called back and suggested two pumps at \$250 each would be needed. Chief Crume asked for specifications of the project; they will be forthcoming, along with a complete bid.
 - C. Resident Firefighter Program: Chief Crume noted that this will stay on the agenda as Old Business but will be tabled for a few months.
 - D. Apparatus Acquisition: Chief Crume reviewed notes from the public hearing at which several parties spoke in favor of the proposed acquisition and no one spoke against it. Keith Lynn read Resolution 20-01 transferring appropriations within the Capital Projects fund for Apparatus Replacement (see attached). Dale TenBroeck moved to adopt Resolution 20-01. Dennis Feeley seconded the motion which passed unanimously.
 - E. FEMA AFG and SAFER Grants: Chief Crume reported that Vickers Consulting has requested and received all of our information regarding applying for these grants. The previous SCBA grant request has been re-written and submitted online. Vickers showed why we were denied that grant last time. Dale TenBroeck suggested some minor changes in wording.
8. NEW BUSINESS:
 - A. Request for Public Records: Chief Crume reviewed the District's public records policy and a request for extensive records from a party in Florida. He also presented copies of an exchange with Todd Albert, who advised public agencies in Oregon regarding public records request. Fulfilling this request will require a lot of hours. Chief Crume will contact the party requesting our records, within the required time frame, and provide preliminary data. He will also inform them of costs associated in fulfilling all the details of their request.

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- B. Appoint Budget Officer and Approve Budget Calendar: Dale TenBroeck moved to appoint Chief Crume as Budget Officer. Larry Tuttle seconded the motion which passed unanimously. Chief Crume presented the Budget calendar and noted that he is putting together the Budget Committee. Kathryn Henning moved to approve the Budget calendar as presented. Dale TenBroeck seconded the motion which passed unanimously.
- C. Notice to Renegotiate Chief's Employment Agreement: Chief Crume read his notice to the Board that he is requesting to renegotiate his employment contract at the March 12, 2020 Board meeting. This will be in executive session per ORS 192.660(2)(a). Dale TenBroeck moved to renegotiate the employment agreement for the Chief at the March 12, 2020 Regular Board meeting. Kathryn Henning seconded the motion which passed unanimously.
- D. CPA Contract: Chief Crume reported that the District's CPA, Rick Brewster, has requested a new contract to prepare the District's annual audit/audit reviews. Cost will be \$5,750 (currently \$4850). Dale TenBroeck moved to approve the new contract. Dennis Feeley seconded the motion which passed unanimously.
9. Chief's Report and Training Officer's Report (see attached): Chief Crume presented the Chief's Report and the Training Officer's Report.
10. Good of the Order:
- Auxiliary Meeting Date: First Thursday of Each Month.
 - Association Meeting Date: First Tuesday of Each Month.
 - Dennis Feeley commented on the upcoming car show to be held at EVFD6 in conjunction with the open house. Larry Tuttle noted schedule conflicts with other car shows. Chief Crume reported that there are about twenty parties who are interested and some have already registered for this event. Consensus not to make any changes in the date.
11. Adjournment: Dennis Feeley moved that the meeting be adjourned. The meeting was adjourned at 7:30 PM.

Larry Tuttle
Secretary

Next Regular Meeting: March 12, 2020 at 6:30 PM