

**EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of November 14, 2019

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Kathryn Henning and Chief Crume were present.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the October 10, 2019 Regular Board Meeting. It was moved by Dale TenBroeck and seconded by Dennis Feeley that the minutes of the October 10, 2019 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
 - A) October 5 to November 8, 2019. It was moved by Dennis Feeley and seconded by Kathryn Henning that the Financial Reports for October 5 to November 8, 2019, 2019 be approved. The motion passed unanimously.
6. Communications: ECSO Report: Kathryn Henning noted that the ballot measure passed to fund new equipment for ECSO and the various agencies for which it dispatches.
7. OLD BUSINESS:
 - A. Financial Audit Update: CPA Rick Brewster presented the annual financial Review Report for the year ended June 30, 2019. No accounting irregularities were noted and no material modifications to the District's financial statements were needed.
 - B. Tax Levy Renewal: Chief Crume presented Form SEL 803 (Notice of Measure Election), the Explanatory Statement and the Election Filing Information form for the May 19, 2020 election to renew the five year local option tax. This is much the same as the current operating levy which is set to expire in 2021. He asked the Board to review these documents and give him any recommendations for changes. Crume would like to finalize the paperwork for this election at the December Board meeting.
8. NEW BUSINESS:
 - A. Strategic Plan Review: Chief Crume requested that the Strategic Plan have revisions in place by January 1, 2020. He presented possible changes in the 2019 Strategic Plan for consideration. He asked the Board to review the revised Plan and advise him of any possible changes before the December Board meeting.
 - B. Water Tank/Pump House Project: Chief Crume presented information on a new 520 gpm electric pump to replace the current, old diesel pump, which is no longer adequate, in the water supply pump/tank facility. Cost for the pump would be \$3058. The old pump will need to be removed and the new one installed; the pump building will need to be rewired; and the interior finished. Estimated cost is in the \$12,000 range. Crume is still working on the numbers.
 - C. Performance Evaluation - Fire Chief: Chief Crume reminded the Board of the need to conduct his six month Performance Evaluation. He presented a written copy of the evaluation form and will email each Board member a digital version.
 - D. Executive Session ORS 192.660(2)(a): Into Executive Session at 7:18 PM. Out of Executive Session at 7:27 PM. Larry Tuttle moved to schedule an applicant's review process following successful completion of a background check and a urinalysis test. Dale TenBroeck seconded the motion which passed unanimously.

EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING
November 14, 2019 – Continued.

9. Chief's Report and Training Officer's Report (see attached): Chief Crume presented the Chief's Report and the Training Officer's Report.
10. Good of the Order:
 - Next Auxiliary Meeting Date: First Monday of Each Month.
 - Association Meeting Date: First Tuesday of Each Month.
 - Dale TenBroeck noted that the spaghetti feed started out short-handed, but after a spirited recruiting drive, ended up with surplus helpers. There was an impressive turnout.
 - Dennis Feeley noted that nobody in the Auxiliary was willing to be president except Dale TenBroeck. Historically, the families of firefighters have been active in the Auxiliary.
 - Chief Crume reviewed the situation with coverage, volunteers, shifts and how to streamline training and qualifications to encourage community volunteers. Discussion regarding missed calls.
11. Adjournment: Dennis Feeley moved that the meeting be adjourned. The meeting was adjourned at 7:54 PM.

Larry Tuttle
Secretary

Next Regular Meeting: December 12, 2019 at 6:30 PM