

**EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of September 12, 2019

1. The meeting was called to Order by Board Vice Chair Dennis Feeley at 6:30 P. M.
2. Roll Call: Dennis Feeley, Larry Tuttle, Dale TenBroeck, Kathryn Henning and Chief Crume were present. Keith Lynn was absent.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Kathryn Henning that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the September 8, 2019 Regular Board Meeting. It was moved by Kathryn Henning and seconded by Dale TenBroeck that the minutes of the September 8, 2019 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
 - A) August 3 to September 6, 2019. It was moved by Larry Tuttle and seconded by Dale TenBroeck that the Financial Reports for August 3 to September 6, 2019 be approved. The motion passed unanimously.
6. Communications: ECSO Report: (none)
7. OLD BUSINESS:
 - A. Parking Use Policy (Community Event Parking): Chief Crume presented the revised Parking Use Policy, Standard Operating Guideline Section 8.95. He asked the Board to review this policy during the month and consider a resolution adopting it at the October Board meeting.
 - B. Public Records Policy: Chief Crume had Intern/Firefighter Jacob Hampton working on updates to this SOG. The Public Records Policy is built on an SDAO template with some changes to the old policy. Dale TenBroeck moved to approve revisions to the Public Records Policy, SOG Section 8.86. Kathryn Henning seconded the motion which passed unanimously.
 - C. SDAO Board Training: Chief Crume reported that he and three Board members attended Board training preparing and keeping the Budget.
 - D. Checking Account Update: Chief Crume reviewed the discussion from the September Board meeting regarding the Chief having authority to sign checks for the District. He attempted contact with LuAnn Richie at SDAO, however, she was on vacation. Further action tabled until October Board meeting.
 - E. Financial Audit Update: Chief Crume hadn't heard back from CPA Rick Brewster yet.
8. NEW BUSINESS:
 - A. Review Summer Internship: Chief Crume reported on the work of Intern/Firefighter Jacob Hampton. SDAO provided 50% of the fund for the District to update our policies and guidelines. Work was done this past Tuesday and Jacob wrote an essay on the experience. Old policies were updated and entered electronically. New policies had been added to Section 8. A new system has been created: Policies (you shall) and Guidelines (how you do it). Former paid firefighter Sid Humphries had made Performance Standards and the numbering system became mixed up and out of sequence. The new system of Policies and Guidelines has the numbers aligning between the two. Chief Crume reviewed the new system which is in the final edit. He expects to review one section each month – this will take about a year. Several non-emergent policies are in the works.
 - B. KNCP 858: Chief Crume presented a letter from David Smith regarding Williams Fire/Rescue's plan to install a radio repeater on 154.145 MHz. Evans Valley FD currently uses this frequency as "Rogue River Tactical" and there is a slight chance Williams' transmissions might bleed over onto EVFD's mobile radios in mutual aid situations. It's unknown whether ECSO 911 is licensed on this frequency; Larry Tuttle will contact Kevin Harris and find out if they have any interests in 154.145 MHz. Further consideration of this matter will be at the October Board meeting.

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September 12, 2019 – Continued.

9. Chief's Report and Training Officer's Report (see attached): Chief Crume presented the Chief's Report and the Training Officer's Report.
10. Good of the Order:
 - Next Auxiliary Meeting Date: October 7, 2019 (Usually the First Monday of Each Month).
 - Association Meeting Date: First Tuesday of Each Month.
 - Dale TenBroeck reported that plans for a possible joint Auxiliary/Grange breakfast are dead for now.
 - Webmaster Bob Phillips requested event dates for the 2020 calendar.
11. Adjournment: Dale TenBroeck moved that the meeting be adjourned. The meeting was adjourned at 7:20 PM.

Larry Tuttle
Secretary

Next Regular Meeting: October 10, 2019 at 6:30 PM