

**EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of August 8, 2019

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Kathryn Henning and Chief Crume were present.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the July 11, 2019 Regular Board Meeting. It was moved Dale TenBroeck by and seconded by Kathryn Henning that the minutes of the July 11, 2019 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
 - A) July 6 to August 2, 2019, 2019. It was moved by Dennis Feeley and seconded by Dale TenBroeck that the Financial Reports for July 6 to August 2, 2019 be approved. The motion passed unanimously.
6. Communications: ECSO Report: Larry Tuttle reported on the July 23, 2019 Intergovernmental Council meeting:
 - They are down 7 people, 4 dispatchers are in training.
 - The budget adopted by the IGC was adopted by the Executive Board. Final labor figures are pending completion of union negotiation.
 - Director Margie Moulin reviewed the Performance Measures; goals are either met or close to being met.
 - Legislative Update; HB 2449 – 911 phone taxes – passed. Monthly fee will rise from \$.75 to \$1.00 in 2020 and \$1.25 in 2021.
 - Radio Infrastructure Update: Jackson County Commissioners agree to place a \$28 Million bond measure on the November ballot. This would fund a complete rebuild of the fire and police radio systems; new system would be digital and trunked. Included are funds to pay for radio equipment for all user agencies. Once passed, there would be a 2 to 3 year buildout of the new system.
 - Special District Update: After the radio system rebuild, the creation of a new Special District for 911 dispatching will be sought.
 - Board Elections: New officers were elected/re-elected for the Executive Board
7. OLD BUSINESS:
 - A. Parking Use Policy (Community Event Parking): SDAO was contacted; they advised against charging for commercial use of District property for purposes not connected with the District's mission. Chief Crume found a "contract form" for parking lot use for non-profit organizations. He took the applicable parts and rewrote/customized those parts for EVFD. Chief Crume presented Standard Operating Guideline Section 8.94, Parking Use Policy. Discussion and minor rewording, changes and suggestions. Chief Crume will revise the policy.
 - B. SDAO Board: Chief Crume reviewed the updates and confirmed who will be attending the SDAO Board and management training on August 23. .
8. NEW BUSINESS:
 - A. Checking Account Update: Chief Crume reviewed the situation regarding paying the District's credit card on time. Payment is due on the 15th and sometimes this is difficult due to Board meeting scheduling. He suggested the Board authorize him to sign checks so that this would be facilitated. Larry Tuttle mentioned that SDAO Best Practices emphasizes separation of financial functions and might frown on this arrangement. Discussion. Chief Crume will contact SDAO and inquire about this. He will get back to this next month.
 - B. Financial Audit Update: Chief Crume reviewed the latest contract put together by our auditor, Rick Brewster. Dale TenBroeck moved to approve the contract between the District and Rick Brewster, CPA. Dennis Feeley seconded the motion which passed unanimously.

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- C. Ride-Along Policy: Chief Crume presented a draft Ride-Along Policy. There are not many requests, but enough to make having a policy concerning them. Discussion; some minor wording changes. Dale TenBroeck moved to approve Standard Operating Guideline, Section 8.93, Ride-Along Policy as amended. Kathryn Henning seconded the motion which passed unanimously.
- D. Sherill Boots' Status as ECSO Representative: Recently retired Board member, Sherill Boots had expressed a desire to continue serving the District as a representative to ECSO. Larry Tuttle is willing to step down as the alternate representative and Kathryn Henning is interested in serving as a representative. Larry has been in contract with ECSO Director Margie Moulin concerning this. Since Sherill was already a member of the District as a drone pilot and the District's go-to person for others' wanting to fly drones over District operations, it was determined that she was eligible to continue as an ECSO representative. Discussion regarding the desirability of having a voting (Board) member as the primary representative to ECSO. Dale TenBroeck moved to appoint Kathryn Henning as the District's primary representative to the ECSO Intergovernmental Council and Sherill Boots and the District's alternate. Dennis Feeley seconded the motion which passed unanimously.
9. Chief's Report and Training Officer's Report (see attached): Chief Crume presented the Chief's Report and the Training Officer's Report.
10. Good of the Order:
- Next Auxiliary Meeting Date: September 8, 2019 (Usually the First Monday of Each Month).
 - Association Meeting Date: First Tuesday of Each Month.
11. Adjournment: Dale TenBroeck moved that the meeting be adjourned. The meeting was adjourned at 7:47 PM.

Larry Tuttle
Secretary

Next Regular Meeting: September 12, 2019 at 6:30 PM