

**EVANS VALLEY FIRE DISTRICT # 6  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Minutes of May 9, 2019**

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Sherill Boots and Chief Crume.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the April 11, 2019 Regular Board Meeting. It was moved Dale TenBroeck by and seconded by Dennis Feeley that the minutes of the April 11, 2019 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
  - A) April 6 to May 3, 2019. It was moved by Dennis Feeley and seconded by Dale TenBroeck that the Financial Reports for April 6 to May 3, 2019 be approved. The motion passed unanimously.
6. Communications: ECSO Report: No report.
7. OLD BUSINESS:
  - A. Tax Levy: Chief Crume reported that the District has completed everything in preparation for the election. Information is on Facebook and the District web page. Discussion regarding some Facebook posts. Dale TenBroeck is getting patches made for some old signs with updated ballot measure number.
  - B. Community Event Parking: Chief Crume explained some of the legal ramifications of allowing parking on District property and presented a letter from Luanne Richie of Special Districts (see attached). Several alternatives were discussed concerning this matter. Alternate 1: Accept payments to pay for repairs and gravel. Alternate 2: Free parking for community events with a signed agreement that includes language of indemnification of any losses and hold harmless the District for such losses. This would also require explicit approval by the Board. Alternate 3: In-kind compensation such as providing rock and grading at the users' expense. Chief Crume will have a template ready for the August meeting. Regarding Asplundh's use of the parking area: pro-rated for a half month; monetary compensation would be a nightmare; they offered to bring out gravel in lieu of payment. Dale TenBroeck moved to authorize Chief Crume to negotiate with Asplundh for gravel. Dennis Feeley seconded the motion which passed unanimously.
8. NEW BUSINESS:
  - A. New Staff Vehicle: Chief Crume spoke about a 2001 silver Honda which had been donated to be used in vehicle fire training scenarios. This vehicle was determined to be too good to burn since it looked and ran well. Instead it has been turned into a staff vehicle for student firefighters to use to go to and from classes. Several items (front control arms, brakes, headlights and new tires) were installed at a cost of less than \$1000. Insurance costs \$120.
  - B. Certificate of Deposit (CD) Renewal: Chief Crume reported that our CD (to fund future apparatus purchases) matures on May 11, 2019. We have ten days to change it or it will auto-renew. Umpqua Bank has a promotional 13 month CD at 2.47%. Dale TenBroeck moved to not renew the current CD and to move it, plus \$10,000 in additional funds, to the promotional 13 month CD paying 2.47%. Dennis Feeley seconded the motion which passed unanimously.
  - C. Josephine Country Foundation Grant: Chief Crume reported that \$27,766 had been requested to replace and update wildland fire personal protective gear and other equipment. Our application had been accepted to fund 80% of this purchase. The Auxiliary voted to match the remaining 20% in the amount of \$4953.

EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING  
May 9, 2019 – Continued.

- D. Six month Fire Chief Performance Appraisal: Chief Crume presented a reformatted version of the form that the District Directors used to evaluate the Fire Chief. It will need to be completed and complied by next month. An Executive Session under ORS 192.660(2)(i) was called for Thursday, May 23, 2019 at 6:30 PM to consider this matter.
- E. Chief's Vacation: Chief Crume had scheduled his vacation for the last week of June, but he's run into numerous conflicts for that week. Therefore, he asked to reschedule his vacation to June 8 to 14. He will call in for the Budget Hearing and Board Meeting to be held on June 13, 2019.
9. Chief's Report and Training Officer's Report (see attached): Chief Crume presented the Chief's Report and the Training Officer's Report.
10. Good of the Order:
- Auxiliary Meeting Date: First Monday of Each Month.
  - Association Meeting Date: First Tuesday of Each Month.
  - Spaghetti Feed: May 11<sup>th</sup>.
  - Mike Schneider spoke about an issue with the budget accounting. The issue is that in looking back on four budgets, the carry-over from one year does not match the beginning fund balance for the next year. This was not caught during the audit and the auditor will be contacted about how to go about fixing this.
11. Adjournment: Dennis Feeley moved that the meeting be adjourned. The meeting was adjourned at 7:50 PM.

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Larry Tuttle  
Secretary

Next Regular Meeting: June 13, 2019 at 6:30 PM