

**EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of January 14, 2016

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Sherill Boots and Chief Fuller were present.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the December 10, 2016 Regular Board Meeting: It was moved by Dennis Feeley and seconded by Dale TenBroeck that the minutes of the December 10, 2016 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard: October 31 to November 27, 2015 & November 28, 2015 to January 1, 2016. It was moved by Dennis Feeley and seconded by Dale TenBroeck that the Financial Report for October 31, 2015 to November 27, 2015 be approved. The motion passed unanimously. It was moved by Dennis Feeley and seconded by Sherill Boots that the Financial Report for November 28, 2015 to January 1, 2016 be approved. The motion passed unanimously.
6. Communications: Larry Tuttle reported that the next ECSO Council meeting is set for January 20.
7. OLD BUSINESS:
 - A. 2016 Strategic Plan review/approval: The workshop held earlier in the day had produced some changes in the Strategic Plan. Formal approval is pending a final edit and will be done at the February, 2016 Board meeting.
 - B. Resident Volunteer Dwelling: Larry Tuttle had nothing new to report. Chief Fuller has contacted Fire District 3, which is reviewing its Resident Volunteer Program and will forward the District a copy when it is completed.
7. NEW BUSINESS:
 - A. Audit Review Approval: Chief Fuller and Larry Tuttle met with Rick Brewster, CPA, PC and went over his Review Report for the year ended June 10, 2015. No significant issues or irregularities were noted. Two minor items, which are not reportable to the state, were: a few checks, signed at one Board meeting, received only one signature rather than two; and an fund transfer was entered into the books showing an incorrect date. Note was made of these two oversights and efforts are in effect not to repeat them.
 - B. 6630 Engine Repair: Chief Fuller updated the Board concerning an on-going oil leak in 6630. At issue is the manner of bolting the aluminum heads to the steel block and eventual gasket seal failure. Chief Fuller has obtained three estimates ranging from \$3800 to \$5800-\$6619. RPM Diesel has worked on 6630 before and has installed some of the parts needed in conjunction with removing and replacing the heads. RPM's estimate was up to \$5053.49, however, since it did not take into account the new parts already installed, the final cost is expected to be significantly lower. Chief Fuller recommended accepting RPM Diesel's proposal. Dennis Feeley moved to accept RPM Diesel's estimate in an amount up to \$5053.49. Dale TenBroeck seconded the motion which passed unanimously.

EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING
January 14, 2016 – Continued.

- C. Resolution 16-01: Chief Fuller stated that the engine repairs to 6630 were not anticipated and that Vehicle Repair & Maintenance will be over-budget without a transfer from Contingency. He presented Resolution 16-01 to address this issue. Dale TenBroeck moved to adopt Resolution 16-01 transferring \$5,000 from line item #5401, Contingency to line item #5203, Vehicle Repair & Maintenance. Dennis Feeley seconded the motion which passed unanimously.
9. Chief's Report and Training Officer's Report (see attached): Chief Fuller presented the Chief's Report and Travis Crume presented the Training Officer's Report.
10. Good of the Order: Chief Fuller noted that the SDAO Directors Conference will be held at Sunriver on February 4 through 7 and that Directors are encouraged to attend.
11. Adjournment: Dale TenBroeck moved that the meeting be adjourned. The meeting was adjourned at 7:03 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ February 11 at 6:30 PM