

EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING

Minutes of April 8, 2004

1. The meeting was called to Order by Chairman Don Worthington at 5:00 P. M.
2. Roll Call: Don Worthington, Greg Worthington, Larry Tuttle and Ron Mailho were present; Dennis Feeley was absent. Also present was Chief Bill Fuller and approximately 20 firefighters and members of the community.
3. Moment of Silence
4. Pledge of Allegiance
5. Consent of Agenda: Motion to accept the agenda was made by Greg Worthington and seconded by Larry Tuttle. Motion carried unanimously.
6. Approval of the Minutes for Regular Meeting of March 19, 2004. It was moved by Greg Worthington and seconded by Larry Tuttle that the Minutes be approved. The motion carried unanimously.
7. Financial Report by Jackie Smedegaard. It was moved by Greg Worthington and seconded by Larry Tuttle that the Financial Report be approved and that the bills be paid. The motion carried unanimously.
8. Communications: Letter from Mark Pawlick: he will not discuss or decide anything about his Memorandum of Understanding until the May 13, 2004 Board Meeting. Moved by Greg Worthington that Mark sign his letter. Motion seconded by Ron Mailho and carried unanimously.
9. OLD BUSINESS:
 - A. ISO Report from Dean Stirm: Dean Stirm of State Farm Insurance discussed State Farm's policy of using ZIP codes instead of ISO to determine insurance rates. Properties in a fire district or with contracts for fire services and which are visible from a road or a neighbor's house are insurable. Distance from a fire station is not an issue. Most if not all other insurance companies use ISO. Letter from Farmers (see attached) states that they follow ISO policy where Evans Valley patrons within 5 miles of a fire station have a fire protection classification of 8B and patrons further than 5 miles have a 10.
 - B. OSHA Status: Chief Fuller reported that there is one policy left to write and four ready for adoption. Moved by Greg Worthington to adopt Standard Operating Guideline Section 8.75, Respiratory Protection Program. Motion was seconded by Larry Tuttle and passed unanimously. Moved by Greg Worthington to adopt Standard Operating Guideline Section 8.76, Personnel Withdrawal Policy. Motion was seconded by Larry Tuttle and passed unanimously. Moved by Greg Worthington to adopt Standard Operating Guideline Section 8.77, Hazardous Waste Operations & Emergency Response Policy. Motion was seconded by Larry Tuttle and passed unanimously. Moved by Greg Worthington to adopt Standard Operating Guideline Section 8.78, Organizational Statement. Motion was seconded by Larry Tuttle and passed unanimously.
 - C. Firefighter Contract: Not discussed (see Communications)
 - D. Status of Engine 6603 sale: Only one phone call was received, no mail or inspections. Discussion about value of engine to District vs. potential revenue from its sale. Further consideration postponed until May Board meeting.
 - E. Advertising and Hiring of Fire Chief Process: Ron Mailho reported that he talked with Lou Gugliotta of Bola

Consulting and also with ESCI (Emergency Services Consulting, Inc.). Lou Gugliotta could come out for a free initial meeting in about two weeks. Ron also talked to retiring Chief Jan Mann of Lowell Fire Department; they are using ESCI at a cost of about \$6,000. Gugliotta and Mike Sherman would likely charge about half that. Gugliotta would focus on 5 test areas and create a short list of about three eligible candidates. Mailho will set up a meeting with Gugliotta for a Special Board Meeting.

<>

10. NEW BUSINESS:

- A. Physical Capability Evaluations. Melodee Badley, who had offered to conduct physicals for firefighters was out of town. Chief Fuller has researched testing of physical capabilities: a basic physical is inadequate, the ODF Pack Test would be best along with a physical by Melodee Badley. Further discussion about the Pack Test and physical conditioning. No action taken.
- B. Resolution 04-12. Moved by Larry Tuttle to adopt Resolution 04-12 (see attached). Motion seconded by Greg Worthington and passed unanimously.
- C. Donation of land for a sub station: Gary Lowe reviewed his offer to donate a half acre of his property on West Evans for a sub station. Per Jackson County this land is a Resource Zone but it is possible to split out a small section for a fire station. Gary continued that Ditch Creek Ranch, at the intersection of West Evans and Pleasant Creek might be a better location for such a station. Discussion about station amenities such as water, power and heat. Tracy Tuohy offered to start looking at property; Patricia Ott will help; Larry Tuttle will assist in construction of a station building.
- D. Questions from Don Worthington: When we get a mutual aid request, who decides what and who goes? Discussion about where we'd respond (determined by our Mutual Aid agreement and dispatched by SORC) and concerns about leaving the District uncovered. Larry Tuttle stated that move-ups from other agencies would provide coverage for both Evans Valley and Rogue River. Don Worthington asked about Fire/Med's Ambulance Service Area. Fire/Med is obligated to respond to all medical alarms in our District and beyond on Pleasant Creek and East Evans.
- E. Board Policy Manual: Short discussion about the need to modify and adopt parts of the SDAO Management and Policy Resource Guide as the Directors' Guide for the District. Don Worthington proposed to make this a personal goal.

11. Chief's Report (see attached):

12. Good of the Order: Gary Lowe requested information about rebuilding 6644 in order to explore the costs and options. He would like costs and specifics in order to have this on the agenda for the May Regular Board Meeting. Research on available tenders shows prices ranging from \$107,000 for a used Volvo to \$180,000 and up for a new Emergency 1 tender. There was a question and discussion about Board voting procedures, what constitutes a majority to pass a motion, and how this can be addressed in a modified Board Policy Manual. Greg Worthington questioned if there were enough pagers; Chief Fuller stated we have enough. Ron Mailho reviewed the Safety Committee meeting from Tuesday, March 6 and talked about Fire District 3's facilities check list.

13. Adjournment: Greg Worthington moved that the meeting be adjourned. Ron Mailho seconded the motion which passed unanimously. The meeting was adjourned at 6:50 P. M.

<>

Larry Tuttle
Secretary

Next Meeting: _____ May 13, 2004