

EVANS VALLEY FIRE DISTRICT # 6  
BOARD OF DIRECTORS  
REGULAR MEETING

Minutes of January 8, 2004

1. The meeting was called to Order by Chairman Don Worthington at 6:03 P. M.
2. Roll Call: Present: Dennis Feeley, Don Worthington, Greg Worthington, Larry Tuttle, Ron Mailho and Chief Bill Fuller.
3. Moment of Silence
4. Pledge of Allegiance
5. Consent of Agenda: Motion to accept the agenda was made by Denis Feeley and seconded by Ron Mailho. Motion carried unanimously.
6. Approval of the Minutes for Regular Meeting of December 11, 2003. It was moved by Dennis Feeley and seconded by Greg Worthington that the Minutes be approved. The motion carried unanimously.
7. Financial Report by Jackie Smedegaard. It was moved by Greg Worthington and seconded by Dennis Feeley that the Financial Report be approved and that the bills be paid. The motion carried unanimously.
8. Communications: Letter from Richard Brewer, CPA, (see attached) regarding the desirability of changing from modified accrual to cash basis of accounting.  
Minutes from the Safety Committee (see attached).
9. OLD BUSINESS:
  - A. Annexation/Greg Worthington: Greg Worthington presented a list (see attached) of properties being considered for annexation. He stated that approximately 4 million dollars worth of real estate was being considered and it would generate \$6200 or less in taxes.
  - B. SORC Report: Dennis Feeley reported that the monthly SORC meeting is scheduled for January 14 and will be reported on next month.
  - C. Budget Committee Members: Chief Fuller presented a list of Budget Committee Members from years' past. Greg Worthington suggested some possible new members for the Budget Committee and will contact them to determine their interest.
  - D. OSHA Inspection Report and Actions Taken: Chief Fuller reported that most of the physical items on the Report have been addresses and corrected. Work is under way with the policy and other written issues. An item by item review of the Report, with action taken, was made.
  - E. Surplus sale -- liquidate: Don Worthington suggested a sealed bid auction of surplus equipment. Dennis Feeley will contact the Auxiliary.
  - F. 6603 Engine Sale: Discussion about formats, minimum bids and time frames to advertise 6603 for sale. It was moved by Greg Worthington to list 6603 for sale by sealed bid in the Gated Wye and other appropriate, free publications for 8 weeks at which time the Board may approve the successful bid with the option to reject them all. Motion was seconded by Dennis Feeley and passed unanimously.
  - G. Executive Session: Contract Negotiations with Paid Staff. Postponed until the end of the regular meeting.

- H. Sleeper Program: Ron Mailho expressed concern over the status of the sleeper program: is it active or in limbo, should we retain it or eliminate it. After some discussion and input from the audience, it was agreed that the program should be left in place for now as long as the rules are being followed when volunteers sleep at the station. A workshop was scheduled for Wednesday January 14, 2003 at 1:00 PM.

10. NEW BUSINESS:

- A. Board of Directors' Jackets: Considerable discussion about the District purchasing jackets for the Board Members to wear. No action was taken.
- B. Staff Work Schedule: General discussion about the work schedule of the paid staff. No action was taken.
- C. IRS status of Volunteer Association: See attached statement from the Oregon Secretary of State regarding the Association's status. The District will file Form 1099 with the IRS for each volunteer whose reimbursement payments exceed \$600. Volunteers must document their mileage in order to deduct all or part of this payment on their tax returns.
- D. Additional Paid Staff Job Description: Referred to Executive Session
- E. Fuel Tank Barricades: After some discussion about the requirements and options for barricades to the fuel tanks, Chief Fuller stated that he'd take care of seeing they were installed.
- F. Planting Grass: A considerable amount of discussion ensued about what to do with the vacant lot to the east of the station. It is currently used for training and had been a fire hazard until a local citizen volunteered to disc it. A plan for seeding and/or landscaping will be presented to the Board at a later time.
- G. Setting up Water Tank: A suggestion was made by Greg Worthington to do something with the used tanks behind the station. He suggested mounting one of them on end and using it for a stationary, above ground water source. Larry Tuttle noted that this would raise engineering issues and suggested that we revisit the Water Tank Project which was first proposed three years ago.

<>H. Resolutions 04-01 and 04-02: Unanticipated expenditures for repairs to District buildings and for firefighter gear (boots and gloves) were required by the OSHA Report. Insufficient funds were available in budget line items for these and will require a transfer. It was moved by Greg Worthington to adopt Resolution 04-01 to transfer \$1710 from Item 221 (Sleeper Program) to Item 204 (Building Repair & Maintenance). The motion was seconded by Dennis Feeley and passed unanimously.

<> It was then moved by Greg Worthington to adopt Resolution 04-02 to transfer \$2650 from Item 226 (Volunteer Fuel Reimbursement) to Item 211 (Firefighter Misc. Supplies). This motion was seconded by Dennis Feeley and passed unanimously.

- I. Donation to Alzheimer's Fund: Former Board Member Howard Haley died recently and his widow had requested that any memorials be made to the Alzheimer fund. Discussion about an amount to donate and the appropriateness of using District money for this. Motion made by Greg Worthington and seconded by Ron Mailho to contribute \$50.00. Motion passed with Greg Worthington, Ron Mailho and Dennis Feeley voting in favor and Larry Tuttle voting against.
- J. Purchase additional equipment for Rescue Ram: The Auxiliary is purchasing a hydraulic ram for use with our rescue equipment. To make it fully functional, we will need additional hoses and fittings which will cost approximately \$1000. This money is not budgeted. It was moved by Greg Worthington to adopt Resolution 04-03 to transfer \$1000 from Item 226 (Volunteer Fuel Reimbursement) to Item 207 (Tools: Apparatus & Station). The motion was seconded by Dennis Feeley and passed unanimously.

11. Chief's Report (see attached):

12. Good of the Order: New Firefighter Badges were inspected. It was confirmed that 6607's radiator had been

repaired some time ago. Firefighter Riis presented his concerns to the Board of Directors.

The Meeting went into Executive Session at 9:20 PM

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Larry Tuttle  
Secretary

Next Meeting: \_\_\_\_\_ February 12, 2004