

**EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of May 10, 2018

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Sherill Boots, Dale TenBroeck and Chief Fuller were present.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the Agenda be approved. The motion, passed unanimously.
4. Approval of the Minutes of the April 12, 2018 Regular Board Meeting and the April 27, 2018 Special Board Meeting: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the minutes of the April 12, 2018 Regular Board Meeting and the April 27, 2018 Special Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard: April 7, 2018 to May 4, 2018. It was moved by Dennis Feeley and seconded by Dale TenBroeck that the Financial Report for April 7, 2018 to May 4, 2018 be approved.
6. Communications: ECSO Report – Sherill Boots: Nothing to report from ECSO. Chief Fuller reviewed a letter from the Local Government Law Group that the District uses for legal advice/representation, which announced an increase in their attorneys' hourly rates.
7. OLD BUSINESS:
 - A. Succession Planning/Hiring Process Chief: Larry Tuttle announced that Captain Crume had prepared a draft Chief's employment agreement. Larry will distribute this agreement among Board members. The Board will meet in executive session at the June Regular Board meeting to discuss this agreement. Larry reminded the Board not to discuss this agreement outside of an announced Board meeting.
 - B. Surplus Fire Engine For Sale: Chief Fuller reported that the District's name has been removed from both sides of the truck and the engine will be advertised for sale.
 - C. EVFD6 Banking Practices: Larry Tuttle updated the Board on the paperwork needed to obtain a Certificate of Deposit and a safe deposit box and Board members signed where their signatures were needed. Larry noted that a correction needed to be made in the amount of the CD: at the April meeting we approved a CD in the amount of \$70,000 and the amount in the Apparatus Replacement Fund (which would be placed in the CD) was \$60,600. Dennis Feeley moved to correct the amount to be placed in the CD to \$60,500. Dale TenBroeck seconded the motion which passed unanimously. Chief Fuller inquired as to who should be in possession of the safe deposit box keys. It was agreed that the Board Chair and the Secretary/Treasurer would keep the keys. Larry will handle turning in the completed paperwork and placing the vehicle titles in the safe deposit box.
8. NEW BUSINESS:
 - A. Resolution 18-02 Transfer of Funds: Chief Fuller explained that \$3,041.64 was spent on hiring a part time firefighter last summer and that funds needed to be transferred from Contingency in order the books. Dale TenBroeck moved to approve Resolution 18-02 authorizing the transfer of \$3050.00 from line item #5401, Operating Contingency to line item #5110, Part Time Firefighter; Sherill Boots seconded the motion. Keith Lynn read Resolution 18-02. The motion passed unanimously.

EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING
May 10, 2018 – Continued.

- B. Preventive Building Maintenance Policy Adoption: Chief Fuller presented Standard Operating Guideline Section 8.89, Preventive Facility Maintenance Policy (see attached). Dale TenBroeck suggested a few minor wording changes. Dale TenBroeck moved to adopt SOG 8.89, Preventive Facility Maintenance Policy. Dennis Feeley seconded the motion which passed unanimously.
9. Chief's Report and Training Officer's Report (see attached): Chief Fuller presented the Chief's Report and the Training Officer's Report.
10. Good of the Order: Chief Fuller noted that SDAO has a tool kit for a loss prevention self-check. Regarding the Auxiliary's cancellation of this year's yard sale, Larry Tuttle mentioned that U-Turn for Christ had offered to help with the heavy lifting, both pickups and setups. Dale TenBroeck suggested that Larry contact Dale Finley.
11. Adjournment: Dennis Feeley moved that the meeting be adjourned. The meeting was adjourned at 7:17 PM.

Larry Tuttle
Secretary

Next Regular Meeting: June 14, 2018 at 6:30 PM