

**EVANS VALLEY FIRE DISTRICT # 6  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Minutes of February 8, 2018**

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Sherill Boots and Chief Fuller were present.
3. Consent of Agenda: It was moved by Dennis Feeley and seconded by Dale TenBroeck that the Agenda be approved. The motion, passed unanimously.
4. Approval of the Minutes of the January 11, 2018 Regular Board Meeting: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the minutes of the January 11, 2018 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard: January 6, 2018 to February 2, 2018. It was moved by Dennis Feeley and seconded by Dale TenBroeck that the Financial Report for January 6, 2018 to February 2, 2018 be approved. The motion passed unanimously.
6. Communications: ECSO Report (Sherill Boots): None; next meeting will be in March.
7. OLD BUSINESS:
  - A. Succession Planning/Hiring Process Chief: Chief Fuller noted that we still need a revised Job Description and Job Announcement for the Chief position. It is time sensitive that the Chief's salary be set before the 2018/2019 budget is worked up. He suggested that the Board go over the Job Description and Application; highlight and suggest changes. The Board will then revise the Job Description and Announcement at the April Board meeting. Discussion on hiring process.
  - B. Surplus Fire Engine For Sale: Chief Fuller stated that it is difficult to get anyone to come and get the name off the door of the old 6601 so that it can be presented for sale. He noted that the problem concerns time issues.
  - C. SAFER (Staffing for Adequate Fire and Emergency Response) Grant: Chief Fuller stated that he will be preparing an application for a SAFER grant. He has been working on other grants.
8. NEW BUSINESS:
  - A. Appoint Budget Officer and Approve Budget Calendar: Chief Fuller noted that we need to appoint a Budget Officer and approve the Budget Calendar for the 2018/2019 Budget process. Dale TenBroeck moved to appoint Chief Fuller as Budget Officer to prepare the 2018/2019 Budget. Dennis Feeley seconded the motion which passed unanimously. Larry Tuttle moved to approve the Budget Calendar as presented. Dale TenBroeck seconded the motion which passed unanimously.
  - B. Recent Grant Submissions/Chaney/FEMA/West: Chief Fuller reviewed the grant applications to the Cheney Family Foundation (\$14,668.00) for fire hose and nozzles; FEMA Assistance to Firefighter's Grant (\$88,460.00) for SCBA air packs/RIT packs; and West Family Foundation (\$9,381.00) for a Holmatro Rescue Tool (Jaws of Life). These applications have been completed and he will now focus on the SAFER grant.
9. Chief's Report and Training Officer's Report (see attached): Chief Fuller presented the Chief's Report and the Training Officer's Report.

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February 8, 2018 – Continued.

10. Good of the Order: Sherill Boots reported that she'd recently completed an SDAO class on drone regulations and operation. She is now qualified as a chief pilot for drone flights involving District activities. Other drone pilots wishing to do drone work for the District are to go through Sherill. She has a "mini-pad" computer for exclusive use of Fire District business. She will be getting her commercial (drone) pilot license. Dale TenBroeck noted that the Fall Spaghetti Feed has been rescheduled from October 13 to October 20 on account of availability of the Grange Hall.

11. Adjournment: Dale TenBroeck moved that the meeting be adjourned. The meeting was adjourned at 7:30 PM.

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Larry Tuttle  
Secretary

Next Regular Meeting: March 8, 2018 at 6:30 PM