

**EVANS VALLEY FIRE DISTRICT # 6  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Minutes of February 9, 2017**

1. The meeting was called to Order by Board Chair Keith Lynn at 6:35 P. M.
2. Roll Call: Keith Lynn, Larry Tuttle, Dale TenBroeck and Chief Fuller were present. Sherill Boots and Dennis Feeley were absent.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded Larry Tuttle by that the Agenda be approved as amended. The motion passed unanimously.
4. Approval of the Minutes of the January 12, 2017 Regular Board Meeting: It was moved by Dale TenBroeck and seconded Larry Tuttle that the minutes of the January 12, 2017 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard: December 31, 2016 to February 3, 2017. It was moved by Dale TenBroeck and seconded Larry Tuttle that the Financial Report for December 31, 2016 to February 3, 2017 be approved. The motion passed unanimously.
6. Communications: Chief Fuller shared a letter of concern from a citizen over the Read-a-Board message, "God Bless America." Chief Fuller will send this individual a short letter stating that her concern was brought before the Board and that we regret causing her concern.
7. OLD BUSINESS:
  - A. Backup Generator Purchase: Chief Fuller reported that the salesman from Cummins Northwest had dropped the ball and hadn't ordered the new generator yet, although the District placed the order with him. Chief Fuller expressed this concern to Cummins Northwest. He will be sending a check to Cummins Northwest tomorrow to get the ball rolling. The ditch for the gas line has been dug and the pipe is in. Blue Star will complete the installation to the generator shed next week. Jeremy Reber and Matt Yoakum donated their equipment and time to the project.
8. NEW BUSINESS:
  - A. District Funds Management: Chief Fuller reported that the FDIC insures bank accounts to \$250,000 and our account has more than that; should we consider opening a second account with \$50,000. The State Pool Account pays 1.5% and any new account would not match this. Dale TenBroeck recommended not messing with it. The \$250,000 FDIC maximum coverage does not apply to the Pool Account. Consensus of the Board to leave the funds where they are.
  - B. Appoint Budget Officer: Larry Tuttle moved to appoint Chief Fuller as Budget Officer for the 2017/2018 District Budget. Dale TenBroeck seconded the motion which passed unanimously.
  - C. Whistle Blower Policy Adoption: Chief Fuller presented Section 8.88 of the EVFD6 Standard Operational Guidelines, Whistle Blower Policy. Discussion over minor modifications. Dale TenBroeck moved to adopt Sec. 8.88 of the SOG, Whistle Blower Policy. Larry Tuttle seconded the motion which passed unanimously.
  - D. May Special District Election/Board of Directors: Chief Fuller prepared Election Packets for Larry Tuttle, Dennis Feeley and Keith Lynn, whose terms will be up on June 30, 2017. All three Directors anticipate running again.

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- E. Resolution 17-01: Chief Fuller reported that the cost of the generator was not anticipated and, therefore, not budgeted. He stated that we need to draw from Contingency to fund this expense. Larry Tuttle moved to adopt Resolution 17-01, transferring \$12,000 from Line Item #5401, Operating Contingency, to Line Item #5301, Property/Capital Improvements, to correct this funding issue. Dale TenBroeck seconded the motion which passed unanimously.
9. Chief's Report and Training Officer's Report (see attached): Chief Fuller presented the Chief's Report and Training Officer's Report.
10. Good of the Order: Dale TenBroeck noted that he's received compliments on the new exterior lighting. Chief Fuller reported that Donna Holmes, our agent at Wilson-Heirgood Insurance will be retiring at the end of May. Chief Fuller has sent "Thank You" cards to Trees, Inc., Pacific Power and Greg Worthington for their assistance during the January snow event. Chief Fuller inquired whether the Board was inclined to do a performance evaluation this year. The consensus was that it was unnecessary.
11. Adjournment: Dale TenBroeck moved that the meeting be adjourned. The meeting was adjourned at 7:21 PM.

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Larry Tuttle  
Secretary

Next Regular Meeting: March 9, 2017 at 6:30 PM