

**EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of November 10, 2016

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Sherill Boots, Larry Tuttle, Dennis Feeley, Dale TenBroeck and Chief Fuller were present.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded Dennis Feeley by that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the October 13, 2016 Regular Board Meeting: It was moved by Dale TenBroeck and seconded Dennis Feeley that the minutes of the October 13, 2016 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard: October 1 to October 28, 2016. It was moved by Sherill Boots and seconded Dennis Feeley that the Financial Report for October 1 to October 28, 2016. The motion passed unanimously.
6. Communications: None
7. OLD BUSINESS:
 - A. FEMA Grant/Sales Agreement Signature: Chief Fuller reported on researching the specifications for the new pumper; he has shopped around the pumper manufactured by HME meets our needs and is about \$30,000 less than the nearest competitor. Cost to the District will be \$352,944 with the FEMA grant paying 95% and District matching the remaining 5%. Furthermore, this engine is through Fire Rescue GPO, a national public purchasing organization in which we benefit by using a public solicited contract, at a considerable savings to the District. This process also eliminates the need for a long, involved specification and bid process in order to comply with Oregon contracting law. Dale TenBroeck moved that the District accept this Sales Agreement with HME Ahrens-Fox in the amount of \$352,944.00. Dennis Feeley seconded the motion which passed unanimously.
 - B. Best Practices Program/November 15th Deadline: Chief Fuller introduced the *Oregon Ethics Law Best Practices Checklist* which enables us to earn a 2% credit on the District's general liability, auto liability and property insurance premium. Larry Tuttle reviewed the statements which apply to the Board of Directors. Dale TenBroeck moved that the Board is in compliance with these statements and that the checklist be submitted to SDAO. Dennis Feeley seconded the motion which passed unanimously.
8. NEW BUSINESS:
 - A. Resolution 16-04/Oregon Ethics Law Policy Adoption: Chief Fuller presented Section 8.87 of the Districts Standard Operational Guideline, Oregon Ethics Law Policy. This is policy is from Special District's model policy and complies with Oregon Ethics Law. Dale TenBroeck moved to adopt Resolution 16-04, Oregon Ethics Policy, to comply with Oregon law. Sherill Boots seconded the motion. Keith Lynn read the resolution. The motion passed unanimously.
 - B. Thermal Imaging Camera Purchase: Chief Fuller displayed and demonstrated an Argus MI-TIC S Thermal Imaging Camera (TIC) which for the Board's consideration. At \$6,000, this is the lowest price of the three cameras for which bid were made and meets the District's need for a TIC. There is \$6,000 in the budget for this equipment, of which \$4,000 was donated. Dale TenBroeck moved to purchase the Argus MI-TIC S for \$6,000. Dennis Feeley seconded the motion which passed unanimously.

EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING
November 10, 2016 – Continued.

- C. New Federal Overtime Law: Chief Fuller presented a letter from attorney Ken Jones concerning the District's exemption from recent revisions of the Federal Overtime requirements. Short discussion about keeping track of the hours worked by salaried employees and the necessary paperwork.
 - D. Generator: Chief Fuller reported that the back-up generator is no longer functioning. It was built 1968; shuts down after thirty seconds operation; this is a continuing problem; a mechanic has been out to try to fix it and found no obvious problem. Chief Fuller is looking to purchase a replacement. Estimated cost for a 30 KW generator is \$10,000 to \$11,000. Dale TenBroeck suggest Chief Fuller solicit bids for the generator and installation. Chief Fuller suggested approaching the Auxiliary to fund half of it. Short discussion about various options and fuels. The Board's consensus was for Chief Fuller to research generator options and obtain three bids, preferably from local sources.
9. Chief's Report and Training Officer's Report (see attached): Chief Fuller presented the Chief's Report and Training Officer's Report.
10. Good of the Order: Dale TenBroeck reported that he "got fired" as Auxiliary president; they have new officers for 2017 and Dale Finley will be the new president. No other changes in the Auxiliary are anticipated. The first meeting will be January 9, 2017.
11. Adjournment: Dale TenBroeck moved that the meeting be adjourned. The meeting was adjourned at 7:30 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ December 8, 2016 at 6:30 PM