

**EVANS VALLEY FIRE DISTRICT # 6  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Minutes of October 13, 2016**

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Sherill Boots, Larry Tuttle, Dennis Feeley, Dale TenBroeck and Chief Fuller were present.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded Dennis Feeley by that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the September 8, 2016 Regular Board Meeting: It was moved by Dale TenBroeck and seconded Sherill Boots that the minutes of the September 8, 2016 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard: August 27 to September 30, 2016. It was moved by Dennis Feeley and seconded Dale TenBroeck that the Financial Report for August 27 to September 30, 2016. The motion passed unanimously.
6. Communications: None
7. OLD BUSINESS: None
8. NEW BUSINESS:
  - A. Audit -- Richard Brewster: Rick Brewster presented his Annual Audit Review of the District's finance and practices. The District is operating prudently, with no serious issues. Rick was pleased with the growing Ending Fund Balance to cover expenses from the beginning of the budget year in July until tax money is collected in November. Discussion about upcoming rule changes governing overtime pay; fire districts are most likely exempt.
  - B. Natural Hazards Mitigation Plan: Chief Fuller noted that at a recent Fire Chiefs' meeting the subject of a Natural Hazards Mitigation Plan was brought up. This is part of a FEMA program that would provide aid to communities in the event of a major natural disaster. An inventory of infrastructure would need to be made in advance. There is an online template to record infrastructure. This is something to consider in the 2017 revision of the District's Strategic Plan.
  - C. FEMA Grant/Supplemental Budget: Chief Fuller explained how Oregon Revised Statutes require a bidding process for public contracts even when the funds are obtained by a grant. Therefore, the District will need to solicit bids for the new fire engine which will be paid for by a FEMA grant. The lead time for new pumpers is about 270 days, so considering this time frame and the need for a bidding process, the District would not take delivery until Fiscal Year 2017-2018. This will eliminate the need for a Supplementary Budget for the current budget year (FY 2016-2017).
  - D. ECSO Intergovernmental Council Representative: Larry Tuttle explained that he is no longer able to regularly attend Emergency Communications of Southern Oregon Intergovernmental Council meetings due to changing commitments elsewhere. He said it is important that the District have active representation on the Council where each user at the 9-1-1 center is represented and has a vote. Sherill Boots stated that she would be available for the quarterly and budget meetings and would be willing to be the District's representative. Larry Tuttle moved to name Sherill Boots as the District representative to the ECSO Intergovernmental Council. Dale TenBroeck seconded the motion which passed unanimously.

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October 13, 2016 – Continued.

- 9. Chief’s Report and Training Officer’s Report (see attached): Chief Fuller presented the Chief’s Report and Training Officer’s Report.
  
- 10. Good of the Order: Dale TenBroeck noted that the Auxiliary has moved stuff into the Grange Hall in preparation for Saturday’s Spaghetti Feed and is ready to go. Chief Fuller noted that the SDAO Best Practices check sheet is due shortly. Larry Tuttle will prepare the Board’s section for approval at the November meeting. Chief Fuller noted that the terms of Larry Tuttle, Dennis Feeley and Keith Lynn will be up July 1 and they will need to run for re-election in May, 2017.
  
- 11. Adjournment: Dennis Feeley moved that the meeting be adjourned. The meeting was adjourned at 7:40 PM.

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Larry Tuttle  
Secretary

Next Regular Meeting: \_\_\_\_\_ November 10, 2016 at 6:30 PM