

**EVANS VALLEY FIRE DISTRICT # 6  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Minutes of July 9, 2015**

The meeting was called to Order by Board Chair Keith Lynn at 6:32 P. M.

1. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Sherrill Boots and Chief Fuller were present.
2. Consent of Agenda: It was moved by Dennis Feeley and seconded by Dale TenBroeck that the Agenda be approved. The motion passed unanimously.
3. Oath of Office: Newly elected Director Sherrill Boots was sworn in as a Director of Evans Valley Fire District 6.
4. Approval of the Minutes of the June 11, 2015 Regular Board Meeting: It was moved by Dale TenBroeck and seconded by Sherrill Boots that the minutes of the June 11, 2015 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard: June 9, 2015 to June 30, 2015 and July 1 to July 6, 2015. It was moved by Larry Tuttle and seconded by Dennis Feeley that the Financial Report for June 9, 2015 to June 30, 2015 be approved. The motion passed unanimously. It was moved by Dennis Feeley and seconded by Larry Tuttle that the financial report for July 1 to July 6, 2015 be approved. The motion passed unanimously.
6. Communications: Larry Tuttle reported on the July 8, 2015 ECSO Intergovernmental Council meeting:
  - A Strategic Planning session is being planned for September
  - The 2014 Annual Performance Report was presented. By the metrics used in the Report ECSO is doing a good job meeting its benchmarks for performance. However, it was noted that there continue to be problems, some of them significant, with dispatch for EVFD6 which are not addresses in the benchmarks. A lot of material was presented in the report and will be a subject of further discussion at future IGC meetings.

7. OLD BUSINESS:

Public Records & Public Meetings Policy: Chief Fuller asked that this be carried over until the August, 2015 Board meeting.

Resolution 15-03 to be corrected and approved: An error that had been noted in Resolution 15-03, Adopting the 2015-2016 Annual Budget. This error did not affect budget itself, just the way it was presented on the resolution. Dale TenBroeck moved to adopt the corrected Resolution 15-03. Sherrill Boots seconded the motion which passed unanimously.

Fire Station Siding/bid review: A single bid had been received by the bid deadline to submit proposals for work involving new siding on the main fire station. Chief Fuller had consulted with Luanne Richie of Special Districts Association of Oregon regarding whether the District could proceed on this project after receiving only one bid. Since the District had advertised an "invitation to bid" for two weeks in the River Press and the Chief had personally invited bids from three individuals, Luanne confirmed that the District had indeed complied with Oregon Public Contracting Law in soliciting bids.

EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING  
July 9, 2015 – Continued.

The bid received by the deadline was from Tim McFadden, who was in attendance, in the amount of \$39,000. A second bid was received after the deadline, for \$40,990. Tim McFadden answered questions from the Board and provided details on various aspects of the project. Dale TenBroeck moved to accept the bid from Tim McFadden in the amount of \$39,000. Sherrill Boots seconded the motion which passed unanimously. Tim stated that work would begin in late September, after the Auxiliary's Annual Yard Sale.

8. NEW BUSINESS: (No New Business)

9. Chief's Report and Training Officer's Report (see attached): Chief Fuller presented the Chief's Report and Travis Crume presented his Training Officer's Report.

10. Good of the Order: Larry Tuttle suggested that attachments such as the Chief's Report and Training Report be included in the online version of the minutes; Web Master Bob Phillips said that he could do this. The signature cards need to be updated; Larry Tuttle will provide a letter to Umpqua Bank requesting changes; Sherrill Boots will handle it from there. Dale TenBroeck noted that the Auxiliary is in need of donations for the Yard Sale. Chief Fuller reported that Leona Bailey who lives past the West Fork on East Evans (and out of District) wants to be annexed and wishes to have the District pay for annexation expenses. Chief Fuller informed her that the District does not pay for annexation expenses.

11. Adjournment: Dennis Feeley moved that the meeting be adjourned. The meeting was adjourned at 7:51 PM.

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Larry Tuttle  
Secretary

Next Regular Meeting: \_\_\_\_\_ August 13, 2015 at 6:30 PM

## MONTHLY ACTIVITY REPORT

**To:** Board of Directors  
**From:** Chief Fuller William M Fuller  
**Re:** Monthly Activity Report for June  
**Date:** July 09, 2015

### Alarm Activity:

29 alarms were reported this month. This brings the total to 176 alarms for 2015. This is an increase of 27 alarms from last year to date. We provided mutual aid responses to RRFD three times in June. RRFD did not provide any mutual aid responses to EVFD in June. See attached alarm response activity sheet.

### Training:

See attached Training Report from Captain Crume.  
See attached training calendar.

### Maintenance:

Just keeping the fire hazards cleaned up at the station grounds. There will be a rock picking party going on soon. Dale T. & Bill G. have been working on the yard sale parking area behind the shop. We now need to get the big rocks removed that appeared during the grading process. Anyone interested in coming to our party?

### Volunteer Recognition and/or Communications:

The "Volunteer of the Month" is Christian H. Christian is one of our volunteers that actually live in the fire district. He has also started the student staffing program. Thanks for your dedication.

All of our volunteer members (firefighters, medics, board, office, auxiliary, webmaster, Bryce) have been doing a great job in keeping this place running smoothly. That really makes my job easier. Thank you.

### Auxiliary Recognition and/or Communications:

Patty Griego has signed us up with the Community Partners Program at Fred Meyer. If you sign up, EVFD will get 1% cash back for most of your purchases. It will not affect your gas discounts either. Patty has also started a similar program with Amazon. All you have to do is log on at [smile@amazon.com](mailto:smile@amazon.com). 1% of purchases will go to EVFD. You must pick us as your recipient.

### Miscellaneous Activity:

The Rooster Crow Parade was another big hit. Our community had the opportunity see us at play. I want to thank Captain Crume and his family for all the hours he/they put in to making our event successful. Volunteers, Larry, Pepper thank you too. We were awarded 2nd place in the "Judges Choice" category.

**EVANS VALLEY FIRE DIST #6**

**Employee Training Points**

June 01, 2015 Thru June 30, 2015

**Nathan Adair**

		Classes	Hours	Points
ALARM INFO & ATTENDANCE	99-51.A	6	2.98	6.00
<b>Totals</b>		6	2.98	6.00

**Travis Crume**

ALARM INFO & ATTENDANCE	99-51.A	8	5.25	8.00
<b>Totals</b>		8	5.25	8.00

**William Fuller**

ALARM INFO & ATTENDANCE	99-51.A	16	10.98	16.00
<b>Totals</b>		16	10.98	16.00

**James Hefley**

ALARM INFO & ATTENDANCE	99-51.A	7	6.15	7.00
<b>Totals</b>		7	6.15	7.00

**Dave Hoover**

ALARM INFO & ATTENDANCE	99-51.A	5	3.43	5.00
<b>Totals</b>		5	3.43	5.00

**Christian Howell**

ALARM INFO & ATTENDANCE	99-51.A	17	10.87	17.00
<b>Totals</b>		17	10.87	17.00

**Bruce (Lyndon) Johnson**

ALARM INFO & ATTENDANCE	99-51.A	5	3.58	5.00
<b>Totals</b>		5	3.58	5.00

**Jesse Kalman**

ALARM INFO & ATTENDANCE	99-51.A	7	4.77	7.00
<b>Totals</b>		7	4.77	7.00

**EVANS VALLEY FIRE DIST #6**

17

**Employee Training Points**

June 01, 2015 Thru June 30, 2015

**Noah Kramer**

		<b>Classes</b>	<b>Hours</b>	<b>Points</b>
ALARM INFO & ATTENDANCE	99-51.A	11	6.78	11.00
	<b>Totals</b>	11	6.78	11.00

**Tim Norman**

ALARM INFO & ATTENDANCE	99-51.A	4	2.68	4.00
	<b>Totals</b>	4	2.68	4.00

**Cody Wiley**

ALARM INFO & ATTENDANCE	99-51.A	12	8.84	12.00
	<b>Totals</b>	12	8.84	12.00

# Evans Valley Fire District

## *June 2015 Training Officer's Report*

Report Submitted by: Travis Crume

Strategic Goal #1: Training for Success

*Fire and EMS training are central to accomplishing our mission; the better we train the better we perform in the field. Today we cannot do what we need to do; when all of our check boxes are checked, we will have succeeded.*

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**Objective:** Improve current training program and set specific training goals for the year

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**Progress:**

- *Create a regional "Volunteer Services: Recruitment, Retention and Training Program"*
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**Objective:** Utilize at least twelve (12) outside specialty instructors

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**Progress:**

- *Jim Webb taught a Water Supply class on 6/23/2015 at RRFD*
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**Objective:** Continue to provide for officer development at outside training workshops and seminars

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**Progress:**

- *Travis Crume completed Fire Officer II Academy in June*
  - *Travis Crume and Tim Norman attended Fire Instructor II in June*
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**Objective:** Create more recruitment opportunities by communicating with the high school more frequently

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**Progress:**

- *We are scheduled to attend the career week fair in October*
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**Objective:** Provide live Fire Training as much as possible

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**Progress:**

- *No live fire training until next fall/winter*
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**Objective: Utilize joint training opportunities with other Departments**

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**Progress:**

- *Tuesday Night Drill training with Rogue River Fire District*
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**Recruitment**

- Contacted (1) potential students
- Contacted (0) potential volunteer candidates
- Had (0) potential recruit attend drill

**Training News**

- DISTRICT
  - Conducted a Training Evolution with Mercy Flights and 7400 on 6/30
  - New Student: Christina Shulters
  - Volunteers: Joe Kilbourne and Debie Perkins are on a leave of absence
- DPSST
  - EVFD will be hosting an NFPA Mobile Water Supply Class on 7/18-7/19
- RITA
  - Fire Officer II is completed
  - RITA FF1 academy
    - *EVFD will be hosting a makeup class (Salvage and Overhaul) on 7/11*

**Personnel**

<b>Paid Staff as of June 30, 2015</b>	
Fire Chief	1
Training Officer	1
<b>Volunteers as of June 30, 2015</b>	
Firefighters	5
Emergency Medical Responders	3
Junior Firefighters	0
Volunteers in Training*	2
Operational Supporting Volunteers**	0
Shift Students	6
<b>TOTAL VOLUNTEERS</b>	<b>16</b>

\*Volunteers waiting for fire or EMS training. \*\*Volunteers such as tender operators and others.

Evans Valley Fire District 6, EVFD6 Training Calendar, Review and Testing

Jul 2015 (Pacific Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1	2	3	4
			OSHA Training 8 am - Fire Officer 2		Chief/Holiday Day	Travis/Holiday Day
5	6	7	8	9	10	11
OSHA Training				Hose Testing		
	6:30pm - Auxiliary	Assoc. Safety 10am - Back up	7:30am - RRFD 10am - Travis 3:30pm - ECSO	3pm - ECSO User 6:30pm - EVFD		8am - RITA FF1
12	13	14	15	16	17	18
		RRFD EMS Misc.	8:15am - Oregon	9am - RITA Meeting 6pm - RITA	Hose Testing	Hose Testing
						8am - Mobile Water
19	20	21	22	23	24	25
8am - Mobile Water		EVFD Structural 9am - Chief's			Hose Testing	Hose Testing
						Travis Duty Officer Wimer Day Parade
26	27	28	29	30	31	1
Travis Duty Officer		RRFD Structural			Hose Testing	