

**EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of February 12, 2015

1. The meeting was called to Order by Board Chair Keith Lynn at 6:38 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Brian Chapman and Chief Fuller were present.
3. Consent of Agenda: It was moved by Dennis Feeley and seconded by Brian Chapman that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the January 8, 2015 Regular Board Meeting: It was moved by Brian Chapman and seconded by Dennis Feeley that the minutes of the January 8, 2015 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard: January 6 to February 9, 2015. It was moved by Dennis Feeley and seconded by Dale TenBroeck that the Financial Report for January 6 to February 9, 2015 be approved. The motion passed unanimously.
6. Communications: ECSO Report Larry Tuttle reported on the February 11, 2015 Budget Meeting:
 - The proposed budget for 2015-2016 was presented.
 - Overall, the budget increased by 3.88%, however, due to less than carryover and revenue projections.
 - Fees to user agencies would increase by 4.9% to 11%. EVFD6's rate would rise 8.63%.
 - According to Margie Moulin, the actual increase to total user fees would be 4.9% in accordance with the County-wide assessed value increase for 2015.
 - Chief Dan Petersen objected to the proposed rates stating the intent of the previous year's discussion had been the final cost to each user agency would be equal to the county increase.
 - Other issues discussed included:
 - All but one of the 39 dispatcher positions were filled, however, four of those positions were still in training and requiring more overtime.
 - Additional, ongoing training must be conducted on site due to minimum staffing.
 - The 9-1-1 tax on prepaid wireless will not become available to ECSO until May, 2016.
 - Chair Randy Sparacino reiterated Chief Petersen's understanding of the 2014 Budget discussion and final user fee increases would only be 4.9%. Margie Moulin had a different understanding that the 4.9% increase would apply "to user chargeout before backing out revenue."
 - Chair Randy Sparacino moved to have ECSO staff recalculate the rates at 4.9% and bring it back to the Budget Committee. Motion passed on unanimous roll call.
 - Next ICG budget meeting scheduled for Wednesday, March 11.

Larry also reported on an article in a recent SDAO/SDIS publication outlining the 2015 SDIS Best Practices Program. He suggested that the Board get out in front of this and make sure we take advantage of training opportunities earlier in the year so that the District will be able to earn the most credits towards reducing our insurance premium for 2016.
7. OLD BUSINESS:
 - A. Water Tender Progress: Chief Fuller updated the progress: Paint touch-up is done. It passed its draft test. The siren is on. Just needs decals. The issues with OMCO have been resolved.
 - B. Strategic Plan Review: Chief Fuller presented the revised Strategic Plan with the changes that the Board had considered in January. Dennis Feeley moved to adopt the 2015 Strategic Plan. Dale TenBroeck seconded the motion which passed unanimously.

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February 12, 2015 – Continued.

8. NEW BUSINESS:

- A. Rogue Valley Incident Management Team: Chief Fuller reviewed the situation:
- Two and a half years ago the state conducted free training for Incident Management which would be implemented in a major event.
 - The state is now requesting that Boards of Directors act to renew this agreement with the Rogue Valley Fire Chiefs.
- Dale TenBroeck moved to renew this agreement. Brian Chapman seconded the motion which passed unanimously.
- B. Appoint Budget Officer: Chief Fuller provided the Budget Calendar for the 2015-2016 Budget. Dale TenBroeck nominated Chief Fuller as Budget Officer for the 2015-2016 Budget. Dennis Feeley seconded the motion which passed unanimously.
- C. Notice to Renegotiate Chief's Employee Agreement: Chief Fuller presented a letter requesting that the Board renegotiate his Employee Agreement at the March 12, 2015 Board Meeting.
- D. Chief's Performance Evaluation: Short discussion about the Chief's Performance Evaluation. Consensus of the Board was to use the same form as last year and that the Chief also provide a self-evaluation. The Chief's self-evaluation and the blank forms would then be emailed to the Board by February 22. Complete forms would go to Keith Lynn by March 7 and the evaluation would be conducted at the March 12 Board meeting.

9. Chief's Report and Training Officer's Report (see attached): Chief Fuller presented the Chief's Report and the Training Officer's Report.
10. Good of the Order: Chief Fuller reported that the Ricoh salesman came out to discuss options for our worn out copier. The District does not want a lease. Chief Fuller wants to make sure the District retains the hard drive out of the old copier. Salesman offered a lease at \$120/mo. Chief Fuller stated that was not acceptable and the salesman did not give a sales price. Pacific Automation salesman did not give a sale price, either. A price of about \$5400 is anticipated and options will be presented at the March Auxiliary meeting.
11. Adjournment: Dale TenBroeck moved that the meeting be adjourned. The meeting was adjourned at 7:31 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ March 12, 2015 at 6:30 PM