

**EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of October 9, 2014

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Brian Chapman (via speakerphone) and Chief Fuller were present.
3. Consent of Agenda: It was moved by Dennis Feeley and seconded by Dale TenBroeck that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the September 11, 2014 Regular Board Meeting: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the minutes of the September 11, 2014 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard: September 11, 2014 to October 9, 2014. It was moved by Dennis Feeley and seconded by Dale TenBroeck that the Financial Report for September 11, 2014 to October 9, 2014 be approved. The motion passed unanimously.
6. Communications: Larry Tuttle reported on the quarterly ECSO Council meeting on October 8, 2014:
 - There was nothing unusual in the monthly financial reports
 - Rick Brewster presented the annual audit; ECSO is staying within its budget with some increases in assets and decrease in liabilities; a "Significant Deficiency" concerning Segregation of Duties was noted; some recommendations and comments were made.
 - Work on the radio study is continuing with the first task force meeting scheduled for October 8; the task force will make short term and long term recommendations.
 - A short Executive Session was held over an employment issue.
 - The next meeting will be in January or February, 2015 and will include a budget meeting.
 - Users may expect an increase in fees for FY 2015/2016 which is in line with the County's property valuation increase for the prior year (2014).
7. OLD BUSINESS:
 - A. Water Tender Progress: Chief Fuller reported that the tender was taken to Cummins Northwest to get the throttle setting tied-in. Still to be done are lettering, stripping and a few minor things.
 - B. 5 Year Tax Levy: Chief Fuller reported that Arlyce TenBroeck is working on an information sheet with statistics on volunteer office hours for the newsletter. There's also work on an information flyer concerning the upcoming vote on renewing the tax levy.
 - C. SDAO Best Practices Program: Chief Fuller is working on the Best Practices Checklist and Larry Tuttle will complete the portions pertaining to the Board. Board Members still need to do some online training. Dale TenBroeck attended a Board Duties and Responsibilities workshop. Chief Fuller has been attending Rogue River Fire Department's monthly Board meetings. Their Board is more involved and is going to review Board, but not Operations, policies.

EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING
October 9, 2014 – Continued.

8. NEW BUSINESS:

- A. Audit Review Approval: Chief Fuller and Larry Tuttle attended the Annual Audit Review meeting with auditor Rick Brewster. Copies of this review were presented to the Board. Overall, the finances of the District continue to move in a positive direction. Only one deficiency was noted: a negative balance of \$1,090 in Capital Outlay. This was an oversight due to the expenses of the new tender occurring in two fiscal years and was fully covered with funds from other line items for equipment acquisition. Dennis Feeley moved to approve the Audit review for 2013/2014. Dale TenBroeck seconded the motion which passed unanimously.
- B. SDIS Insurance Renewal: Chief Fuller reported in ongoing work to update values and complete the forms to renew the District's insurance with Special Districts Insurance Services. Dave Pennicook of WHA Insurance has received updated values for replacement cost of the main fire station. Final numbers will be reviewed in November.

9. Chief's Report and Training Officer's Report (see attached): The Chief's Report and Training Officer's Report were presented.

10. Good of the Order: Dale TenBroeck thanked everyone for their help on the Yard Sale.

11. Adjournment: Dennis Feeley moved that the meeting be adjourned. Dale TenBroeck seconded the motion which passed unanimously. The meeting was adjourned at 7:30 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ October 13, 2014 at 6:30 PM