

**EVANS VALLEY FIRE DISTRICT # 6  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Minutes of May 8, 2014**

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Larry Tuttle, Dale TenBroeck, Brian Chapman and Chief Fuller were present. Dennis Feeley was absent.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Brian Chapman that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the April 10, 2014 Regular Board Meeting and the May 1, 2014 Special Board Meeting: It was moved by Dale TenBroeck and seconded by Brian Chapman that the minutes of the April 10, 2014 Regular Board Meeting be approved. The motion passed unanimously. It was moved by Dale TenBroeck and seconded by Brian Chapman that the minutes of the May 1, 2014 Special Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard. It was moved by Brian Chapman and seconded by Larry Tuttle that the Financial Report for April 8, 2014 to May 5, 2014 be approved. The motion passed unanimously.
6. Communications: Larry Tuttle noted that there's been a tendency for the Board to get off track in some of its discussions. He suggested that Board Members limit comments and discussion to the matters at hand until the meeting is adjourned.
7. OLD BUSINESS:
  - A. Water Tender Progress: Chief Fuller reported that the truck chassis has arrived. The bid of \$6,100 on the transmission swap was higher than the initial estimate of around \$4,000. Since it would take two weeks for the replacement transmission to arrive and time was of the essence, Chief Fuller had asked Board Members for a consensus on ordering the transmission with the stipulation that final approval of this purchase would be at the May Board meeting. Larry Tuttle moved to approve the purchase for \$6100 of a factory rebuilt automatic transmission with PTO, warranty and installation. Dale TenBroeck seconded the motion which passed unanimously.
  - B. Chief's Performance Evaluation: Chief Fuller declined his option to hold the evaluation in Executive Session. The Chief's Performance Evaluation continue in Open Session. Keith Lynn passed out the evaluation form on which he'd tallied the evaluations of the Directors. Of the 19 categories tallied, the Chief at least Met Expectations, usually Exceeded Expectations and frequently rated Outstanding. A discussion followed on the best form to use for future evaluations. None of the available forms were favored. Chief Fuller noted that he did not do a self-evaluation. Brian Chapman suggested that we consider a "360" evaluation including input from employees and volunteers. Survey Monkey (a free online survey tool) could be used for this; it's anonymous and works well. Brian continued that we consider evaluating more than just the Chief, such as equipment, the Board, Auxiliary, etc. Discussion continued on scheduling: prepare the survey in November/December; do the survey in January; have contract negotiations in January; it would take about six months. It was also noted that volunteers who have recently moved on be invited to complete an Exit Survey.

EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING  
May 8, 2014 – Continued.

8. NEW BUSINESS:

- A. SDAO Membership Changes/Resolution 14-03: Chief Fuller reviewed the new Special District's Trust Agreement (see attached), which had previously emailed to Board Members for their study. Dale TenBroeck moved to adopt Resolution 14-03 executing the FORM OF REJOINER TO TRUST AGREEMENT FOR INITIAL MEMBERS. Brian Chapman seconded the motion which passed unanimously.

9. Chief's Report (see attached): Chief Fuller presented the Chief's Report.

10. Good of the Order: Dale TenBroeck reported that there is a lot going on with the Auxiliary in preparation for the upcoming Spaghetti Feed. Dale TenBroeck talked to First Community Credit Union in Grants Pass regarding loan possibilities and interest rates for vehicles.

11. Adjournment: Brian Chapman moved that the meeting be adjourned Dale TenBroeck seconded the motion which passed unanimously. The meeting was adjourned at 7:12 PM.

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Larry Tuttle  
Secretary

Next Regular Meeting: \_\_\_\_\_ June 12, 2014 at 6:30 PM