

**EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of February 13, 2014

1. The meeting was called to Order by Board Chair Keith Lynn at 6:31 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Brian Chapman (via speaker phone) and Travis Crume were present. Chief Fuller was absent (on vacation).
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the January 9, 2014 Regular Board Meeting: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the minutes of the January 9, 2014 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard. It was moved by Dale TenBroeck and seconded by Dennis Feeley that the Financial Report for January 7, 2014 to February 10, 2014 be approved. The motion passed unanimously.
6. Communications: Larry Tuttle reported on the previous day's ECSO Intergovernmental Council quarterly meeting and budget meeting:
 - Nothing of particular note in the quarterly financial reports.
 - Two bills are before the State Legislature to put a tax on prepaid phones for 9-1-1. Things are looking positive for passage. This will impose the same \$.75 per month tax on prepaid phones that has been paid by land line and contract cell phone users.
 - Two or three vacancies in dispatch positions brought 150 applicants, of which 80 tested and 30 were interviewed.
 - OEC (Office of Emergency Communications) Grant was procured by Medford Rural to study and gather information on the number and types of radios in use and trouble spots throughout Jackson County. This engineering study is expected to be completed in about two months.
 - A proposed budget for Fiscal Year 2014/2015 was presented that allowed for a 3.3% overall increase. This amount is the anticipated increase in property values county-wide.
 - Discussion on whether to base increases on looking forward (estimated change for upcoming year) or looking back (actual change from previous year).
 - Question and discussion about how a 3.3% increase results in a 4.7% increase for users.
 - Dan Peterson moved tying user fee increases to certified property value increases. Minimum users would see a 3.0% maximum increase per previous agreements. This would lower overall budget by about \$50,000. Motion passed. Differences in the budget could be taken out of proposed contingency. Revised budget and user fees will be forthcoming.
7. OLD BUSINESS:
 - A. Financing of Water Tender: Travis Crume reported that Chief Fuller had talked to Umpqua Bank about a loan to purchase a water tender: \$150 fee; 5.5 to 8.75% interest on \$5,000 to \$50,000 loan amount; no collateral or personal guarantee required. Larry Tuttle approached First Community Credit Union (formerly SOFCU) and reported that they would require a loan guarantee. Short discussion about best financing options. Brian Chapman will continue to check on available trucks in the Portland area. Dennis Feeley moved to begin the loan process at Umpqua. Brian Chapman seconded the motion which passed unanimously. Travis Crume noted that a ready to go water tender would come at a known cost where as buying a contractor's water truck and building it up would not allow for the actual cost to be known until the project was nearly completed.

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- B. Strategic Plan Approval: The updated 2014 Strategic Plan (see attached) was given one more look and no errors or omissions were noted. Dale TenBroeck moved to adopt the 2014 Strategic Plan as written. Dennis Feeley seconded the motion which passed unanimously.
8. NEW BUSINESS:
- A. New Best Practices Program (SDAO); Resolution 14-02: The Board reviewed the new Best Practices Program from Special Districts Insurance Services. Following these policies will allow the District to save up to 10% on our annual insurance premium. Most of the policies are already in place for EVFD6, but a review and a few new policies will be required. Board training will be available on DVD. Dale TenBroeck moved to undertake meeting the new Best Practices program. Dennis Feeley seconded the motion which passed unanimously. Resolution #14.02, Adopting Board Duties and Responsibilities Policy, (see attached) was introduced and read. Larry Tuttle moved to adopt this Resolution. Dennis Feeley seconded the motion which passed unanimously.
9. Chief's Report (see attached): Travis Crume presented the Chief's Report as well as his own Training Officer's Report.
10. Good of the Order: Dennis Feeley noted that the Auxiliary will be coordinating a smoke alarm installation project on February 22. Travis Crume was invited to the Rogue River Civic Center for presentations on "Health Care for the Home" and "When is it Really an Emergency?". Larry Tuttle noted that it was Keith Lynn's Birthday.
11. Adjournment: Dennis Feeley moved that the meeting be adjourned Dale TenBroeck seconded the motion which passed unanimously. The meeting was adjourned at 7:30 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ March 13, 2014 at 6:30 PM