

EVANS VALLEY FIRE DISTRICT # 6  
BOARD OF DIRECTORS  
REGULAR MEETING

Minutes of November 14, 2013

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Keith Lynn, Dennis Feeley, Larry Tuttle, Dale TenBroeck, Brian Chapman and Chief Bill Fuller were present.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded by Dennis Feeley that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the October 10, 2013 Regular Board Meeting: It was moved by Dennis Feeley and seconded by Dale TenBroeck that the minutes of the October 10, 2013 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard. It was moved by Dennis Feeley and seconded by Brian Chapman that the Financial Report for October 8, 2013 to November 11, 2013 be approved. The motion passed unanimously.
6. Communications: Larry Tuttle reported on the ECSO Intergovernmental Council meeting held on November 13.
  - Financial Reports were typical with nothing unusual
  - The Audit Report for the Year Ended June 30, 2013 was received from Rick Brewster.
    - The 911 Center stayed within its budget with modest favorable variances noted on most line items.
    - Some Significant Deficiencies were addressed which have reportedly been covered.
  - Director Margie Moulin reported that development and implementation of Next Generation 9-1-1 is coming and will become part of the Strategic Plan.
  - ACD (Automated Call Distributing) went live the previous Thursday; it routes calls evenly to dispatchers; the dispatchers like this system; it was paid for by State 9-1-1 tax money.
  - There will be an OEC workshop before the end of the year to consider infrastructure improvements. Input is needed.
  - Attorney Martial Henault noted that the ECSO uses Sturgis' Rule of Order under which to conduct its meetings. It is not necessary to second a motion and the Chair may make motions. This is an accepted set of alternate rules under which public entities may conduct their business.
7. OLD BUSINESS:
  - A. Audit Review: Chief Fuller discussed the highlights of the Audit Review from Rick Brewster for the year ended June 30, 2013.
    - The District continues to manage its finances very well.
    - An increase in the Unappropriated Ending Fund Balance was noted.
    - The District's PERS obligation remains fully funded.
    - Although not required, a capital asset list is recommended
  - B. Financing of Water Tender: Chief Fuller stated that there was not much to report. We're seriously considering a used fire department water tender rather than a used contractor's water truck. The former would likely be in better condition and the latter would require a lot of time, effort and money to put in service. A supplemental budget of about \$70,000 will need to be done. Further discussion about fire department tender vs. contractor water truck. The consensus of the Board is to consider both and pursue the option which allowed for the most efficiency in allowing us to obtain an additional tender.

EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING  
November 14, 2013 – Continued.

8. NEW BUSINESS:

- A. Resolution 13-03: Keith Lynn read Resolution 13-03 Transferring Appropriations within the General Fund. The Fire District had not budgeted for a new roll-up door to the shop; however, that door suffered significant accidental damage and needs immediate replacement. \$2500 will be transferred from line item #5401, Operating Contingency, to line item #5301, Property/Capital Improvements to correct this funding issue. Dennis Feeley moved to adopt Resolution 13-03. Dale TenBroeck seconded the motion which passed unanimously.
- B. OFDDA Conference Review: Chief Fuller highlighted the recent OFDDA Conference which he attended:
- ISO replacement is a work in progress. Fire District 3 Chief Dan Peterson is on the committee looking to replace ISO ratings for Fire Districts in Oregon.
  - Volunteer Compensation 360 Report:
    - There needs to be a change in Federal and State law
    - Districts should review their program and scrutinize compensation
    - Volunteers need to be treated as employees; there are several ramifications to this
    - Districts should adopt an accountability plan
    - Student Volunteers are treated separately; paying for educational expenses are not considered compensation
    - There should be no compensation directly to Volunteer Associations (we do not do this).
    - The IRS allows \$5250 to be spent for training and education without tax implications.
    - The IRS has audited about 8 fire departments in Oregon; compliance is required; back fees (payroll taxes) have been charged.
  - Recruitment and Retention
  - Respiratory Protection

9. Chief's Report (see attached):

10. Good of the Order: Dale TenBroeck offered congratulations to Tom Thatcher, Don Demaree and Dale Finley for building a new roof over the storage container behind the shop. Larry Tuttle talked about the training aids which Travis Crume had built. These will be used to train firefighters to be prepared for difficult interior attacks and possible entrapment. Rogue River Fire Chief Jim Stearns commented that he was happy to be offered an additional seven months as Chief at RRFD and that it's been a pleasure working with Evans Valley Fire and Chief Fuller.

11. Adjournment: Brian Chapman moved that the meeting be adjourned Dale TenBroeck seconded the motion which passed unanimously. The meeting was adjourned at 7:44 PM.

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Larry Tuttle  
Secretary

Next Regular Meeting: \_\_\_\_\_ December 12, 2013 at 6:30 PM