

EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING

Minutes of August 8, 2013

1. The meeting was called to Order by Board Chair Keith Lynn at 6:30 P. M.
2. Roll Call: Dennis Feeley, Larry Tuttle, Keith Lynn, Dale TenBroeck and Chief Bill Fuller were present. Brian Chapman was absent
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded Dennis Feeley by that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the July 11, 2013 Regular Board Meeting: It was moved by Dennis Feeley and seconded by Dale TenBroeck that the minutes of the July 11, 2013 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard. It was moved by Dale TenBroeck and seconded by Dennis Feeley that the Financial Report for July 9, 2013 to August 5, 2013 be approved. The motion passed unanimously.
6. Communications: Larry Tuttle reported that there were no ECSO Intergovernmental Council meetings this month. No other communications.
7. OLD BUSINESS:
 - A. SDAO Conference Review (Brian Chapman): Brian Chapman was absent on account of being out of town for his job.
 - B. Purchase of County Property (Evans Creek): Chief Fuller the odd parcel of land behind the old fire station been purchased for \$500 and paid for by the Auxiliary.
 - C. Volunteer Compensation Practices/Brewster Fraud Letter: Chief Fuller reviewed the Fraud Questionnaire from auditor Rick Brewster and expressed his concern that it might be interpreted as fraud that the District does not treat volunteers as employees with regard to payroll taxes, withholding and PERS. Dennis Feeley stated that it was important for the District to follow the laws and not commit fraud as described in the questionnaire. Larry Tuttle said that he opposed treating the \$5.00 which we reimburse Volunteers for each call and training session as payroll, especially since the majority of small Fire Districts in Oregon do not do this either. Travis Crume suggested that volunteers complete forms for mileage for reimbursement and state that they are giving their services for free. The reimbursements would then cover actual expenses. Dale TenBroeck added that the volunteers need to be given an explanation about this. Larry Tuttle moved to authorize Chief Fuller to sign the Fraud Compliance Document. Dennis Feeley seconded the motion which passed unanimously.
8. NEW BUSINESS:
 - A. Resolution 13/02/PPV Fan: Chief Fuller explained that the old Positive Pressure Ventilation fan had failed unexpectedly and needed to be replaced. While the District has adequate reserves to cover this expense, there is no line item in the budget to cover it. Larry Tuttle moved to transfer \$2400 from Line Item 5401, Operating Contingency to Line Item 5203, Vehicle Repair & Maintenance. Dale TenBroeck seconded the motion which passed unanimously.

EVANS VALLEY FIRE DISTRICT # 6 BOARD OF DIRECTORS MEETING
August 8, 2013 – Continued.

9. Chief's Report (see attached):
10. Good of the Order: Dale TenBroeck displayed pictures of the roof of the Auxiliary's storage container; it's covered with some strange foam stuff which is failing and allowing leaks. The Auxiliary is looking into building a lean-to cover with a metal roof over the container and they are considering options and costs. Larry Tuttle talked about an email from Brian Chapman stating that Brian's work had suddenly required him to be in Portland most of the time and that he might be unavailable for some meetings for a few months. Brian wrote that he wanted to continue on the Board but understood that his new situation may require him to step down and he would understand if the Board chose to replace him. Other Board members expressed their understanding of this situation and that we would let the situation ride for the time being.
11. Adjournment: Dale TenBroeck moved that the meeting be adjourned. The meeting was adjourned at 7:14 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ September 12, 2013 at 6:30 PM