

EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING

Minutes of January 10, 2013

1. The meeting was called to Order by Board Chair Dennis Feeley at 6:35 P. M.
2. Roll Call: Dennis Feeley, Dale TenBroeck, Larry Tuttle, Keith Lynn, Brian Chapman and Chief Bill Fuller were present.
3. Consent of Agenda: It was moved by Dale TenBroeck and seconded Keith Lynn by that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the January 3, 2013 Special Board Meeting: It was moved by Keith Lynn and seconded by Dale TenBroeck that the minutes of the January 3, 2013 Special Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard. It was moved by Dale TenBroeck and seconded by Keith Lynn that the Financial Report for December 11, 2012 to January 7, 2013 be approved. The motion passed unanimously.
6. Communications: Larry Tuttle reported on the previous day's ECSO-911 Intergovernmental Council meeting:
 - November and December, 2012 financial reports were typical and approved.
 - Margie Moulin reviewed her Director's Report
 - The first two of three Union Negotiation sessions have been held; they were pretty tame; the third session will be where the new proposals are to be presented; comments were made that there will not be a lot of additional money in ECSO's next budget coming from the users.
 - The Director's contract was reviewed in Executive Session. In Open Session it was approved to forward to the CEO Board for adoption.
 - A Request for Quote for a Special District Feasibility Study for ECSO911 was received from Emergency Services Consulting International; it would cost \$30,012 of which EVFD6 would contribute \$130; consensus was to review this study (to be emailed to IGC representatives) and vote on it at a later meeting.
 - Creating a New (Reserve) Fund was discussed; this would fund replacement equipment instead of using contingency; discussion of a new, separate fund vs. line item in general fund.
 - 2013-2014 Budget Discussion: Proposed User Rates for the upcoming fiscal year's budget were distributed showing user costs with 3%, 4% and 5% overall increases. Dan Peterson talked about County forecast for revenue increases in the 1.5% to 2% range and that Fire District 3 can get behind that amount although the figure will vary from District to District. A closer figure will be available in late March or early April. He suggested that proposed user rates should be in the 1%, 2%, 3% range should be presented for consideration. There was a consensus that a 1.5% increase was realistic to plan for at this point and that costs for each user for 1%, 1.5% and 2% be prepared for consideration. The Full Budget Presentation has been scheduled for Wednesday, February 13, 2013 at 3:30 PM.
 - Margie Moulin is redoing memoranda of understanding for agencies to receive 9-1-1 calls due to isolation of telephone prefix(s).
7. OLD BUSINESS: (none)

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8. NEW BUSINESS:

(A) Update Check Signers for Umpqua Bank: Larry Tuttle explained how Umpqua Bank now requires minutes to reflect authorization of any and all Board members who may sign checks. Dale TenBroeck moved to authorize Dennis Feeley, Keith Lynn, Larry Tuttle, Dale TenBroeck and Brian Chapman to sign checks for the District's bank accounts at Umpqua Bank. Keith Lynn seconded the motion which passed unanimously.

(B) Volunteer Recruitment, Training and Retention: Chief Fuller reviewed the situation of an inadequate volunteer cadre and proposed the formation of a Task Force to find and develop effective ways to recruit, train and retain volunteers. Larry Tuttle discussed the concept of a task force which would involve the Chief, Training Officer, one or two Board members and some Volunteers. Chief Fuller offered to serve on this Task Force as did Larry Tuttle and Keith Lynn. Dale TenBroeck moved to form a Task Force to address volunteer recruiting, training and retention. Brian Chapman seconded the motion which passed unanimously.

(C) Firefighter Association and Auxiliary Tax Exempt Status: Chief Fuller reviewed the corporation and tax status of the Firefighter Association and Auxiliary: currently neither is tax-deductible under the IRS, the Association has not been keeping up with its annual corporate filing with the State of Oregon, although it does still exist as a corporation. Dale TenBroeck reported that the Auxiliary unanimously supports obtaining a 501 (c)(3) status from the IRS. The Association is still undecided. Larry Tuttle mentioned that a 501 (c)(3) sponsorship is possible for a non-501 (c)(3) to obtain the sponsorship of a 501 (c)(3) in order to conduct a specific project and receive tax-deductible donations.

9. Chief's Report (see attached):

10. Good of the Order: Dale TenBroeck stated that the Auxiliary is planning on installing a buzzer in the dayroom which will sound when the front doorbell button is pressed, a security monitoring screen will be installed in the dayroom and the Auxiliary is getting moving on its tax exempt issue. Dennis Feeley inquired about when to do the next Chief's evaluation; it will be put on the agenda for the next Board meeting.

11. Adjournment: Keith Lynn moved that the meeting be adjourned. Dale Tenbroeck seconded the motion which passed unanimously. The meeting was adjourned at 7:25 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ February 14, 2013 at 6:30 PM