

EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING

Minutes of October 13, 2011

The meeting was called to Order by Board Chair Dennis Feeley at 6:34 P. M.

Roll Call: Dennis Feeley, Keith Lynn, Larry Tuttle, Dale Tenbroeck and Chief Bill Fuller were present. Rusty Riis was absent.

Consent of Agenda: It was moved by Keith Lynn and seconded by Dale Tenbroeck that the Agenda be approved. The motion passed unanimously.

Approval of the Minutes of the September 8, 2011 Board Meeting: It was moved by Keith Lynn and seconded by Dale Tenbroeck that the minutes of the September 8, 2011 Board Meeting be approved. The motion passed unanimously.

Financial Report by Jackie Smedegaard. It was moved by Keith Lynn and seconded by Dale Tenbroeck that the Financial Report for September 6 through October 10, 2011 be approved. The motion passed unanimously.

Communications: ECSO Report (Larry Tuttle): The quarterly ECSO Intergovernmental Council included a review of the Payroll and Accounts Payable for July, August and September, 2011. There was nothing unusual to report. Auditor Rick Brewster presented the Audit Report for the year ended June 30, 2011. No serious issues were noted. Chief Fuller reported that the District is half way through a pair of OSHA courtesy inspection/consultations: the report from the first session has been received with no major problems noted and the second visit will be later.

OLD BUSINESS: No Old Business

NEW BUSINESS:

A. Tax Anticipation Loan Options: Chief Fuller reported that the budgeted \$50,000 Unappropriated Ending Fund Balance is insufficient to cover both the District's regular expenses and the start-up of the student program (in September), since tax revenues for the levy funding the student program won't come in until November. Therefore, the District is in need of a short term loan of \$6,000 until the anticipated tax money is collected. Umpqua bank could arrange such a loan at 5% – 7% interest plus \$350 in fees. Private parties have offered to loan the District the necessary funds at lower or no interest. Dale Tenbroeck stated that the Auxiliary is willing to loan the District \$6,000 to be paid back in November. The consensus of the Board was that this was the best option and that it should be done.

B. SDAO Best Practices: Larry Tuttle reviewed Special Districts Association of Oregon's program for Districts to implement various best practices and provide documentation to that effect to SDAO on an annual basis. Districts that comply with these practices receive an insurance discount of up to 9%. Chief Fuller has completed and submitted the sections pertaining to the District's operations and Larry will complete the section on Board of Directors Responsibilities. In the near future, the Board will be reviewing certain policies.

Longevity Credit Wilson-Heirgood Associates (WHA): Chief Fuller presented a letter from WHA concerning Longevity Credit and Rage Lock Agreement. A longevity credit of \$1725

against our insurance premiums over two years can be provided as well as a maximum 5% rate increase for 2013 if the District agrees continue to use WHA as our insurance carrier. Dale Tenbroeck moved to approve this agreement. Keith Lynn seconded the motion which passed unanimously.

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October 13, 2011 – Continued.

Volunteer Deposit Check Issue: Chief Fuller reported that an ex-volunteer took a \$100 deposit refund check, claimed to have lost it, was issued a second check and subsequently cashed both checks. The consensus of the Board was that Board Chair Dennis Feeley write a letter to this individual requesting the \$100 from the original check be returned. Chief Fuller will confirm the mailing address.

Chief's Report: (see attached)

Good of the Order: Dale Tenbroeck reported on the Auxiliary's Yard Sale held in September. It was well attended and netted \$3866 for the Auxiliary. Chief Fuller stated that there will be a flu shot clinic at the Fire Station on Saturday, October 15 from 9:00 AM to 1:00 PM.

Adjournment: Keith Lynn moved that the meeting be adjourned. Dale Tenbroeck seconded the motion which passed unanimously. The meeting was adjourned at 7:12 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ November 10, 2011 at 6:30 PM
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