

EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING

Minutes of July 14, 2011

The meeting was called to Order by Board Chair Dennis Feeley at 6:31 P. M.

(A) Oath of Office/New Board Member: Board Chair Dennis Feeley swore in newly elected Board Member Rusty Riis and re-elected Board Member Dale Tenbroeck.

Roll Call: Dennis Feeley, Keith Lynn, Dale Tenbroeck, Larry Tuttle, Rusty Riis, and Chief Bill Fuller were present.

Consent of Agenda: It was moved by Keith Lynn and seconded by Dale Tenbroeck that the Agenda be approved. The motion passed unanimously.

Approval of the Minutes of the June 9, 2011 Board Meeting: It was moved by Dale Tenbroeck and seconded by Keith Lynn that the minutes of the June 9, 2011 Board Meeting be approved. The motion passed unanimously.

Financial Report by Jackie Smedegaard. It was moved by Dale Tenbroeck and seconded Keith Lynn by that the Financial Reports for June 7 through June 30, 2011 and July 1 through July 22, 2011 be approved. The motion passed unanimously.

Communications: ECSO Report (Larry Tuttle): Larry Tuttle reported on the July 13 quarterly Emergency Communications of Southern Oregon Intergovernmental Council (IGC) meeting. There was nothing noteworthy regarding the financial reports from May and June, 2011. Talent Police Chief Mike Moran was elected IGC Chair and Randy Sparacino from Medford was elected Vice Chair. Two at-large positions on the CEO Board were filled by the Talent Police Department and the Ashland Fire Department.

Copies of the Standard for Public Safety Telecommunicators when Responding to Calls of Missing, Abducted and Sexually Exploited Children was distributed. ECSO Director Margie Moulin would like IGC members to review this document and for the IGC to formally adopt it in October.

A Minimum User Determination Policy was discussed briefly. This policy is to establish procedures for determination of Minimum User Classification for agencies which only occasionally need ECSO's services and/or have limited ability to pay.

The CEO Board, which has oversight over the Director's Contract, has approved a one year extension of this Contract with no changes other than step increases in the Director's salary.

OLD BUSINESS:

Taxable income for Volunteers: Chief Fuller reviewed the current state of affairs regarding reimbursement payments to Volunteers for working shifts and responding to calls. Provisions for exemption from taxes (Sec. 139-B of the IRS code) expired at the end of 2010 and have not been re-enacted. Therefore, the District is not in strict compliance with IRS regulations concerning payroll reporting and W-2's for Volunteers. Discussion about this situation. Larry Tuttle offered to draft a letter to US Representative Greg Walden encouraging passage of legislation similar to Sec. 139-B which would relieve Volunteers of tax consequences for minimal payments for their time and service to the community.

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NEW BUSINESS:

Annexation Request Approval: Chief Fuller presented nine applications from residents on upper Pleasant Creek Road to annex to the Fire District. Chief Fuller stated he'd gone out on a courtesy inspection to one of the properties and the discussion of annexation came up with the resident there. A "chain reaction" ensued with owners of nine contiguous properties requesting annexation. The applicants will pay all related fees. A short discussion about the history of annexations and the District's policy towards them followed. Dale Tenbroeck moved to approve the inclusion of the 9 properties on Pleasant Creek Road to the Fire District. Rusty Riis seconded the motion which passed unanimously.

Director Positions Review Chair/Vice Chair/Secretary-Treasurer: In a previous Board meeting, now-retired Board Member Tony Strickland brought up the issue of how and when the Board determines which members hold the positions of Chair, Vice Chair and Secretary-Treasurer. A formal policy is needed to address this issue. General discussion about how and when to select these officers. Chief Fuller reviewed the Board Manual. Dale Tenbroeck recommended that the current officers retain their positions for at least another year in the interest of continuity and common sense. The consensus was for the current officers to continue in their positions and for a policy to be drafted for periodically reviewing how and when these positions are filled.

Chief's Report: (see attached)

Good of the Order: Dennis Feeley reported that the Auxiliary is getting ready for the September 17 Yard Sale. Dale Tenbroeck brought up several items: 1) The quarterly Newsletter is a lot of work and costs a lot to mail out; perhaps it should be cut back to three times a year. 2) Several marginal or inaccessible drives and accesses have been noted. Suggest that the owners be approached to cut trees back. 3) The Auxiliary will pay to have a hard surface floor for the roll-around chair in the Chief's office. 4) Suggestion that the Chief be included as a check signer or that a only single Board member signature be required on checks. Discussion about financial controls, good practices and SDAO requirements dictate that the signatures of two Board members are on all checks. Consensus to retain current check signing policy. Dennis Feeley noted that an SDAO workshop for Board members will be held on July 19 and encouraged Rusty Riis to attend. Dennis Feeley suggested that Tony Strickland be recognized for his time on the Board. The District will buy a gift certificate to a nice restaurant for Tony and his wife. Rusty Riis noted that five calls were missed in June. Chief Fuller noted that these occurred while he was on vacation and that the upcoming Student Firefighter program is meant to address that issue. Tom Edeliant gave a report on his and Tim Brownlow's attendance at the Oregon Volunteer Firefighter Association's conference: It was a "remarkable experience" with lots of hands on training; a training exercise on extrication is planned for August 9 with Tom and Tim instructing – goal is to work with three cars.

Adjournment: Keith Lynn moved that the meeting be adjourned. Dale Tenbroeck seconded the motion which passed unanimously. The meeting was adjourned at 7:35 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ August 11, 2011 at 6:30 PM
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