

EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING

Minutes of November 12, 2009

1. The meeting was called to Order by Vice Chairman Dennis Feeley at 6:30 P. M.
2. Roll Call: Keith Lynn, Larry Tuttle, Dennis Feeley and Chief Bill Fuller were present. Les Brooks and Tony Strickland were absent.
3. Consent of Agenda: It was moved by Keith Lynn and seconded by Larry Tuttle that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the October 8, 2009 Board Meeting: It was moved by Keith Lynn and seconded by Larry Tuttle that the minutes of the October 8, 2009 Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard. It was moved by Larry Tuttle and seconded by Keith Lynn that the Financial Report for October 6 to November 8, 2009 be approved. The motion passed unanimously.
6. Communications: SORC Report: Larry Tuttle reported that the new dispatch center building has been turned over to SORC, new equipment is being installed and SORC will "go live" from this building on November 19 at 3:00 AM. Dispatch of 6600 and 7400 has been using the new radios and tower for several weeks. Medford fire and police will co-locate into the new center in January, 2010 and are expected to consolidate with SORC in June, 2010. The steering committee is recommending a new agency with a new name in the consolidation. Regarding governance, the steering committee is leaning towards a two tiered system with an executive council made up of the Medford and Ashland fire and police chiefs with three members elected from the remaining users. An operations council would be made up with a representative from all of the users. The SORC Council voted to allow Greens Springs Fire to become a user; this will be come effective in early January, 2010.
7. OLD BUSINESS:
 - A. Surplus Water Tank Update: Keith Lynn and Chief Fuller visited the proposed water tank site. Discussion on where and how to mount the water tank on the upper portion of the property. There is a circular driveway making it possible to turn tenders around. There's an option to mount the tank on a stand and allow gravity feed. The water source is a spring. Further discussion on possible locations, fill sites and engineering issues regarding mounting the tank on an elevated stand. There would need to be an easement or covenant with the land owner which will not be a problem with this individual.
 - B. OFDDA/OFCA 2009 Joint Conference Review: Chief Fuller and Larry Tuttle made presentations on the recent Joint Conference. Chief Fuller talked about the conference as a whole and presentations by Chuck Berkell (Exercising Leadership and Decision-making in Times of Crisis), James Mooney (Labor Negotiations -- Are We Having Fun Yet?), Mark Speckman (Motivation – A Moving Target) and Joe Parrott (Finances). Larry Tuttle gave a power point presentation covering talks by Ken Jones and Russell Poppe ("I'm Worried. This Road is Paved with Good Intentions." Chain of Command: Titanium, Paper or Bungee Cords), Christy Monson (Ethics Update) and George Dunkell (Governing Board/Fire Chief Relations). Both Bill and Larry stressed that the conference was most worthwhile, Evans Valley is holding its own compared to districts state-wide and that we do have some areas on which to work.

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8. NEW BUSINESS:

- A. Lieutenant Employee Agreement: Chief Fuller talked about possible changes on the Agreement. There is no clause for probation. SDAO addressed "duration" where an employee is hired for an unspecified duration; no specific dates are involved. This would only need an employment offer and job duties statement. Chief Fuller suggested a workshop in executive session to consider this agreement.
- B. Volunteer Medic Minimum Requirements Revision: Chief Fuller reviewed the new procedure to go over District Policies with Volunteers periodically. This has led to the discovery of the need to make some changes in certain Policies. Updates to the Volunteer Medic Minimum Requirements (Sec. 1.22) included items under Qualifications, Initial Training Requirements and a couple of minor rewordings. Keith Lynn moved to adopt these changes. Larry Tuttle seconded the motion which passed unanimously.
- C. Create/Modify Board Policies: Larry Tuttle reported that he has been working on SDAO's "Best Practices" chart and that the District is in need of several Board policies in order to receive enough credit for a significant (up to 9%) reduction in our insurance premium. This, coupled with what he learned at the Joint Conference has spurred him into action to create several new policies covering the Board of Directors. He will email them (as informational emails) to Board members before the December meeting with hopes of their being adopted at that meeting.
- D. Resident Volunteer Program: Chief Fuller and Larry Tuttle reported that at the Joint Conference, they had talked with other Directors and Chiefs about volunteer recruitment and retention and that some districts use a Resident Volunteer Program to attract firefighters and medics. This includes housing, often in a mobile home on fire district property. Larry suggested we look into the possibilities of locating such a structure near the back of our property and develop a Resident Volunteer Program. The consensus of the Board was to pursue investigation of these possibilities.

9. Chief's Report: (see attached)

- 10. Good of the Order: Dennis Feeley reported on the November Auxiliary meeting where it was decided that the Auxiliary would buy a voice amplifier for use with SCBA's. The Firefighter Association would also buy one. The 2010 Auxiliary officers are: President – Dale Tenbroeck, Vice President – Bruce King, Treasurer – Carol Gutel and Secretary – Bev Nolan. The spaghetti feed netted \$734. There was a discussion about purchasing more tables, window screens for the Grange Hall and a work party to repair the roof on the Grange. Bob Phillips made a power point presentation on outside exercise equipment and its advantages to the community as a whole and the firefighters/medics in particular. He proposed that the District consent for the equipment to be located on District property (near the road, out of the way) with grant monies being used for its purchase. Discussion about liability (not a problem) and lighting (from a flood light mounted on the station). North Valley High School already has similar equipment and it's proven very popular with both students and even parents. Discussion followed concerning the need for the District to appoint a project manager and a committee to oversee the exercise equipment.
- 11. Adjournment: Keith Lynn moved that the meeting be adjourned. Larry Tuttle seconded the motion which passed unanimously. The meeting was adjourned at 8:40 PM.

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Larry Tuttle
Secretary

Next Regular Meeting: _____ December 10, 2009 at 6:30 PM