

EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING

Minutes of December 11, 2008

1. The meeting was called to Order by Chairman Les Brooks at 6:31 P. M.
2. Roll Call: Leslie Brooks, Keith Lynn, Larry Tuttle, Dennis Feeley and Chief Bill Fuller were present. Tony Strickland was absent.
3. Consent of Agenda: It was moved by Keith Lynn and seconded by Dennis Feeley that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the November 13, 2008 Board Meeting: It was moved by Keith Lynn and seconded by Dennis Feeley that the minutes of the November 13, 2008 Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard. It was moved by Keith Lynn and seconded by Dennis Feeley that the Financial Report for November 11 to December 8, 2008 be approved. The motion passed unanimously.
6. Communications: SORC Report (Steve Cosner): SORC Director Marjorie Puckett and Ashland addressed the shortcomings in Matrix Consulting's report. The discussion centered on models used to evaluate dispatch staffing levels. Marjorie recommended keeping staffing at 41 dispatches and adding one position for quality control. The consensus of the SORC users is that 11 to 11 shifts won't work. Further discussion on fire vs. law enforcement proportion and funding; fire's proportion of dispatch costs is rising somewhat to reflect the true proportion of dispatch work done. EVFD6's dispatch cost for next year estimated at \$14,544 if nothing changes; \$15,808 with consolidation and new position; \$15,382 with consolidation but no new position. There has been ongoing concern over the potential doubling of fees for very small districts and their inability to afford it. Other agencies would help by picking up some of the increase. Discussion about Medford's true call volume vs. apparent call volume when combined with other agencies for which it dispatches. The decision was made to proceed with consolidation; do away with SORC and form a new agency with Medford; governance is still a major issue to be resolved. It was unknown whether Medford will co-locate and/or consolidate.
7. OLD BUSINESS:
 - A. Water Tank Project Update: Keith Lynn reported that the pump house building insulation is almost complete and the shorty hoses have been coupled. Still to do: Line discharge boxes with metal in order to prevent water leaking into the walls.
 - B. Volunteer Payroll Deduction Status: Chief Fuller reported that Oregon Department of Revenue now acknowledges the IRS 139B policy and will not require reporting/withholding for the first \$30 per month paid to a volunteer as "reimbursement". Chief Fuller and Larry Tuttle will develop a policy for volunteer compensation under the new IRS rules after the first of the year.

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December 11, 2008 – Continued.

8. NEW BUSINESS:

- A. Auditor's Report: Chief Fuller and Larry Tuttle met with Richard Brewster in November and reviewed the auditor's report. The only problem noted with the District's operation was the lack of a timely posting in the newspaper of the Budget Hearing. This was on account of a mistake by the River Press, not by the District. Brewster also noted the Non-Appropriated Ending Fund Balance was insufficient considering the size of the District's Budget and that it should be increased in future budgets. Finally, he recommended the District develop an inventory of equipment and other assets, although this is not required.
- B. Employee (Lieutenant) Agreement Negotiations/Executive Session per ORS 192.660(2)(d): Open Meeting Closed at 6:58. Executive Session opened at 7:07. Executive Session closed at 7:50. Open Meeting reopened at 7:52. Dennis Feeley moved to accept the negotiated changes in Lieutenant Pawlick's agreement (2% per year pay raise and additional 20 hours per year of vacation). Keith Lynn seconded the motion which passed unanimously.

9. Chief's Report: (see attached)

10. Good of the Order: Chief Fuller suggested that the Strategic Plan workshop scheduled for December 19 be rescheduled for January, 2009. Chief Fuller talked about a worker's compensation claim by a volunteer for a twisted knee: SDAO has denied the claim and paid a settlement. Chief Fuller is working with the volunteer's Doctor to define duties as appropriate. Short discussion followed about this situation in specific and the physical condition of volunteers in general.

11. Adjournment: Dennis Feeley moved that the meeting be adjourned. Keith Lynn seconded the motion which passed unanimously. The meeting was adjourned at 8:11 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ January 8, 2009 at 6:30 PM