

EVANS VALLEY FIRE DISTRICT # 6
BOARD OF DIRECTORS
REGULAR MEETING

Minutes of January 10, 2008 (amended)

1. The meeting was called to Order by Chairman Les Brooks at 6:32 P. M.
2. Roll Call: Leslie Brooks, Keith Lynn, Larry Tuttle, Dennis Feeley and Chief Bill Fuller were present. Tony Strickland was absent.
3. Consent of Agenda: It was moved by Tony Keith Lynn and seconded by Dennis Feeley that the Agenda be approved. The motion passed unanimously.
4. Approval of the Minutes of the December 13, 2007 Board Meeting: It was moved by Dennis Feeley and seconded by Keith Lynn that the minutes of the December 13, 2007 Board Meeting be approved. The motion passed unanimously.
5. Financial Report by Jackie Smedegaard. It was moved by Dennis Feeley and seconded by Keith Lynn that the Financial Report for December 11, 2007 to January 7, 2008 be approved. The motion passed unanimously.
6. Communications: None
7. OLD BUSINESS:
 - A. Water Tank Project Update: Keith Lynn reported that little has happened on account of the weather. Chief Fuller suggested that the Water Tank Committee schedule a meeting soon to discuss continuing work and spending the budget. He also suggested using drywall rather than plywood or OSB to sheet the inside on account of flammability issues. Keith Lynn talked about getting the pito mount and test setup built this year as well as hooking up the cathode protection and utilities.
 - B. Brush Engine Update: Chief Fuller reported that the chassis was ordered on December 31, 2007 with expected delivery in March. He expects the service body and slide in pump to be ready by then as well.
 - C. Competitive Bid for Audit Service: Chief Fuller reviewed the situation with our audit review from last October, which should have been a full audit. At that time the Board of Directors considered getting bids for audits. SDAO has a sample request for bid but it's quite extensive and the bid process will take some time. Larry Tuttle suggested calling other Fire Districts of our approximate size and comparing what they're paying for their audits.
8. NEW BUSINESS:
 - A. Supplemental Budget 07/08: Chief Fuller reviewed the situation with the grant for the brush truck and how that money is not in the 2007/2008 budget. Our auditor has expressed concern over this and stated that we need to budget the money in and out of the budget for grants such as this. A Supplemental Budget Hearing will be scheduled for the February 14, 2008 Regular Board Meeting in order to place funds and expenditures for the brush truck in the 2007/2008 budget. Chief Fuller explained the requirement by FEMA that a performance bond be obtained. However, the District may pay for the truck first and then be reimbursed by FEMA, obviating the need for a bond. The Auxiliary is paying the \$3600 match for the grant and the truck will be in service by June, 2008.

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- B. Personal Appearance Policy Revision: Chief Fuller presented a minor revision in the Personal Appearance Policy regarding facial hair. Specifically, the ban on facial hair would not apply to firefighters who do not use breathing apparatus (SCBA's). Keith Lynn moved to adopt the section 2 (c) of the Personal Appearance Policy as reworded. Dennis Feeley seconded the motion which passed unanimously.
 - C. SORC: Chief Fuller presented the SORC agenda for the January 9, 2008 meeting which mentioned possible consolidation with Medford Dispatch. He reviewed issues with SORC's dispatching on recent alarms which resulted in delays in our response. Chief Fuller stated his concerns with the current situation and personnel at SORC. He will write a letter to the SORC board addressing these concerns and would like the Board to sign it. Larry Tuttle suggested that we approach Steve Cosner to be our representative on the SORC Board. After a brief discussion, Larry Tuttle moved to appoint Steve Cosner to represent Evans Valley Fire District 6 on the SORC Board of Directors effective February 1, 2008. Dennis Feeley seconded the motion which passed unanimously.
 - D. Chief's Evaluation: Les Brooks noted that the Board has not done a Chief's Evaluation recently. Les presented the old evaluation form and Larry Tuttle suggested considering more appropriate alternatives. Chief Fuller stated that he'd derived the Lieutenant's evaluation from various sources. He continued that might consider a "360 Evaluation" where subordinates evaluate the Chief, perhaps at the February Association Meeting. Larry Tuttle suggested we start with the old evaluation form and add/subtract items as we work through it, possibly using evaluation forms and procedures on the Internet as a reference.
9. Chief's Report: (see attached)
10. Good of the Order: Dennis Feeley attended the Auxiliary Meeting with Chief Fuller. The Auxiliary is purchasing a speaker/public address system, a chain saw on a pole and a color printer with software to publish newsletters, etc. They are providing meals for the upcoming Rapid Intervention Team (RIT) training. They are also going to set up a hook and rope system for the Wimer Christmas Tree, paint the inside of the old fire station and make address signs. Bob Phillips (webmaster) noted that Lori D. had successfully completed her EMT-B training and certification. Keith Lynn directed a kudos to Bob Phillips for his work on the web site. Les Brooks then sent a kudos to the Auxiliary for all they're doing.
11. Adjournment: Keith Lynn moved that the meeting be adjourned. Dennis Feeley seconded the motion which passed unanimously. The meeting was adjourned at 7:35 PM.

Larry Tuttle
Secretary

Next Regular Meeting: _____ February 14, 2008 at 6:30 PM